

**HEBDEN ROYD TOWN COUNCIL**

**MEETING of the TWINNING COMMITTEE  
held WEDNESDAY 3<sup>rd</sup> JUNE 2009**

**MINUTES**

**PRESENT** Councillors; **L Jones (Chair for Minute 28 onward),  
Cllr Beacroft-Mitchell (Chair for Minute 27 only) R Dixon S Press  
and C Sawyer**

Also present David Parry, Philip Dean, and Joyce Newton (Hebden Bridge &  
District International Group)

**468. ELECTION OF CHAIR**

It was moved by Cllr Sawyer  
Seconded by Cllr Dixon and

**RESOLVED:** that Cllr Jones be Chair of the Twinning committee for the  
Council year 2009/10

**468. Apologies for Absence and any substitutions**

An apology for absence was received from Cllr Trickett

**468. Members` Interests relating to agenda items for this meeting.**

None declared at this point

**468. Matters arising from Report dated 22nd April 2009, approved by  
Full Council on 29th April 2009 not itemised on this Agenda**

There were no matters arising

**468. ANNIVERSARY VISITS 2009**

a) 45<sup>th</sup> Anniversary of St Pol sur Ternoise and Warstein in Warstein  
Arrangements were in place, Cllrs; Beacroft-Mitchell and Jones have  
flights booked but Cllr Fekri has yet to confirm his intention to visit.

Note Cllr Jones declared a prejudicial interest in the next item only and  
withdrew from the Chamber

After discussion

It was moved by Cllr Dixon

Seconded by Cllr Sawyer and

**RESOLVED:** to refund the flight cost for Cllr Jones in the sum of £108.73

to be taken from the Twinning Budget

Note Cllr Jones returned to the Chamber

b) 30<sup>th</sup> Anniversary of St Pol sur Ternoise with Hebden Bridge in St Pol sur Ternoise, 28<sup>th</sup> to 31<sup>st</sup> August 2009

In relation to the correspondence received; the Clerk was asked to respond to the invitation from the Mayor of St Pol sur Ternoise and David Parry would seek participants for the requested sporting activities commencing with Calder High School. The Senior Band would not be attending and the Junior band were considering the invitation.

A 49 seater coach had been booked, cost to be shared by those travelling

**468. ANNIVERSARY VISITS 2010**

Dates of visits had been confirmed as, 13<sup>th</sup> to 16<sup>th</sup> May 2010 for St Pol sur Ternoise and 3<sup>rd</sup> to 6<sup>th</sup> June 2010 for Warstein

It was moved by Cllr Dixon

Seconded by Cllr Jones and

**RESOLVED:** that the Clerk send invitations to the respective Councils

It was noted that Warstein intend to bring a choir

Cllr Dixon reported that the 500<sup>th</sup> Anniversary of the Bridge Committee was looking for themes for the weekends and that this anniversary should be commemorated in the gifts. Discussion ensued on possible activities and it was agreed to commence formal planning after the summer holidays

**468. DATE OF NEXT MEETING**

The next meeting would be on 8<sup>th</sup> July 2009 at 6:30 pm

Philip Dean and Joyce Newton both apologised that they would not be available on that date

Meeting closed at 7:15 pm

**HEBDEN ROYD TOWN COUNCIL**

**MEETING of the TWINNING COMMITTEE  
held WEDNESDAY 8<sup>th</sup> JULY 2009**

**MINUTES**

**PRESENT** Councillors; **L Jones (Chair), R Dixon S Press (arrived during Minute 116), C Sawer and S Trickett**

Also present David Parry, Eleanor Ross, and Mike Elder (Hebden Bridge & District International Group)

**114. Apologies for Absence and any substitutions**  
Apologies for absence were received from Joyce Newton and Philip Dean

**115. Members` Interests relating to agenda items for this meeting.**  
None declared at this point

**116. Matters arising from meeting held 3rd June 2009, not itemised on this Agenda**  
Re minute 31 David Parry observed that Cllr Fekri had not undertaken the visit to Warstein

**117. ANNIVERSARY VISITS 2009**  
a) The Chair reported that it had been a very busy weekend with many activities organised by Warstein  
The Clerk was asked to write a thank-you letter to the Burgermeister and David Parry agreed to write a similar letter to the Warstein equivalent of the International Group  
The committee was reminded of the Friendship visit to Warstein planned for 6<sup>th</sup> to 8<sup>th</sup> November 2009  
  
b) Arrangements for the visit to St Pol sur Ternoise by the delegation from Hebden Royd were largely in place but clarification on the number of wreaths required was needed; David Parry offered to find the information. The Mayor would need two speeches for delivery at the cemetery and reception, translated into French and supplied to St Pol sur Ternoise prior to the visit  
The composition of the Civic delegation from Hebden Royd Town Council needed to be decided by Full Council as the number of committee members with a prejudicial interest would render the meeting inquorate

**118.**

**ANNIVERSARY VISITS 2010**

Planning for 2010 to commemorate 30<sup>th</sup> Anniversary of Twinning with St Pol sur Ternoise, 13<sup>th</sup> to 16<sup>th</sup> May and 15<sup>th</sup> Anniversary with Warstein, 2<sup>nd</sup> to 6<sup>th</sup> June was at a preliminary stage but the two visits would largely follow the same programme

**119.**

**DATE OF NEXT MEETING**

Next meeting would be on 2<sup>nd</sup> September at 6:30 pm

Meeting closed at 7:05 pm

**HEBDEN ROYD TOWN COUNCIL**

**MEETING of the TWINNING COMMITTEE  
held WEDNESDAY 2<sup>nd</sup> SEPTEMBER 2009**

**MINUTES**

**PRESENT** Councillors; **L Jones (Chair), R Dixon S Press (arrived during Minute 199) and C Sawyer**

**Also present** David Parry, Philip Dean, and Joyce Newton (Hebden Bridge & District International Group)

**196. Apologies for Absence and any substitutions**

**197. Members` Interests relating to agenda items for this meeting.**

**198. Matters arising from meeting held 8th July 2009, not itemised on this Agenda**

**199. ANNIVERSARY VISITS 2009**

a) Reports of the visit to commemorate the 30<sup>th</sup> Anniversary of twinning of St Pol sur Ternoise with Hebden Bridge in St Pol sur Ternoise were good with old friendships renewed and new ones formed. Some hiccups with mixed up speeches of translations and sabotage to the bus but high praise for the organisation, particularly the Medieval Festival.

The International Group would write a letter of thanks to the coach driver and Cllr Press would prepare a press release with quotes from the Mayor, Cllr Beacroft-Mitchell and Chair of International Group, David Parry

b) Dates for the 'Friendship Visit' to Warstein have been changed to 23<sup>rd</sup> to 28<sup>th</sup> October 2009, a programme for which should arrive soon.

**200. ANNIVERSARY VISITS 2010**

Visitors to commemorate 30<sup>th</sup> Anniversary of Twinning with St Pol sur Ternoise will arrive on Thursday 13<sup>th</sup> May 2010 and it is hoped to meet in the 'Town Hall' meeting room where an exhibition is planned. Friday would involve a trip to Skipton and Saturday would have the civic elements in the morning, a walk in the afternoon and dinner in the evening. Sunday would have lunch prior to departure with sandwiches for the journey.

The Clerk was asked to write a letter of thanks for the hospitality shown in St Pol sur Ternoise and formally invite visitors in May

Arrangements for the 15<sup>th</sup> Anniversary with Warstein, 3<sup>rd</sup> to 6<sup>th</sup> June 2009 would follow a similar pattern

**201.**

**DATE OF NEXT MEETING**

The next meeting will be held on 14<sup>th</sup> October 2009 at 6:30 pm

**HEBDEN ROYD TOWN COUNCIL**

**MEETING of the TWINNING COMMITTEE  
held WEDNESDAY 14<sup>th</sup> OCTOBER 2009**

**MINUTES**

**PRESENT** Councillors; **L Jones (Chair), R Dixon, S Press (arrived during Minute 267), C Sawer and S Trickett (left during Minute 270)**

**Also present** Philip Dean, Mike Edwards and Joyce Newton (Hebden Bridge & District International Group)

**265. Apologies for Absence and any substitutions**

An apology for absence was received from Cllr Beacroft-Mitchell and for possible early departure from Cllr Trickett

**266. Members` Interests relating to agenda items for this meeting.**

None declared at this point

**267. Matters arising from meeting held 2<sup>nd</sup> SEPTEMBER 2009, not itemised on this Agenda**

The last date in Minute 200 should be 2010

**268. ANNIVERSARY VISITS 2009**

It was reported that 13 people would be travelling from Hebden Royd and that accommodation was being arranged for them

**269. ANNIVERSARY VISITS 2010**

Cllr Dixon circulated a draft programme for both the visit from St Pol sur Ternoise and Warstein which, after discussion, were approved as per attached documents TW10W and TW10P

**270. BUDGET**

Cllr Dixon circulated a draft budget for 2010/11 taking into account elements of the planned 30<sup>th</sup> Anniversary celebrations

It was moved by Cllr Press

Seconded by Cllr Dixon and

**RESOLVED:** to request that the Strategy & Review Committee recommend a Twinning Budget of £9,500 for the financial year 2010/11 to Full Council

**271. DATE OF NEXT MEETING**

The next meeting will be on 24<sup>th</sup> November 2009 at 6:30 pm

Meeting closed at 7:15 pm

**HEBDEN ROYD TOWN COUNCIL**

**MEETING of the TWINNING COMMITTEE  
held TUESDAY 24<sup>th</sup> NOVEMBER 2009**

**MINUTES**

**PRESENT** Councillors; **L Jones (Chair for Minute 348 onward),  
Cllr C Davenport, R Dixon (Chair for Minutes 344 to 347 only)  
and C Sawyer**

Also present David Parry, Philip Dean, and Joyce Newton (Hebden Bridge & District International Group)

**344. ELECTION OF CHAIR**

It was moved by Cllr Sawyer

Seconded by Cllr C Davenport and

**RESOLVED:** that Cllr Dixon be Chair of the Twinning committee in the absence of Cllr Jones

**345. Apologies for Absence and any substitutions**

There were no apologies for absence

**346. Members` Interests relating to agenda items for this meeting.**

None declared at this point

**347. Matters arising from meeting held 14<sup>th</sup> October 2009, not itemised on this Agenda**

There were no matters arising

Note Cllr Jones arrived and took the Chair

**348. ANNIVERSARY VISITS 2009**

At the request of the Chair, Philip Dean reported on the visit to Warstein, organised by the newly formed WEF, which was enjoyable but marred by the death of Horst Becker after an illness

The Clerk was asked to send a card of condolence from the Council

**Comment [DD1]:** Annie Becker, Lindenstrasse 67, 59581 Warstein, Germany

**349. ANNIVERSARY VISITS 2010**

Matters raised

The religious feast day, Corpus Christie occurred during the visit by Warstein. Cllr Dixon was asked to investigate arrangements with Fr Gott re Services.

Need to allocate time for shopping, possibly in Skipton

The Choir from Warstein would sing, on the Bridge on Thursday, at the Concert at Calder High School on Friday and at the Saturday evening dinner

Coaches were not yet booked but the cost was likely to be in the region of £275  
Airport transfers (Warstein visitors) required planning  
Deadline for notification of visitors was set at 1 month for Warstein and 2 months  
for St Pol sur Ternoise  
Civic arrangements would be made by Hebden Royd Town Council

**Jester**

After discussion

It was moved by Cllr Dixon

Seconded by Cllr C Davenport and

**RESOLVED:** that owing to financial constraints the services of a Jester  
would not be required

**350.**

**BUDGET**

The actual level of expenditure to be requested from Council for the financial year  
2010/11 for the 15<sup>th</sup> Anniversary with Warstein and the 30<sup>th</sup> Anniversary with St  
Pol sur Ternoise was £5,500

After discussion

It was agreed that pottery replicas of the Bridge would be the most suitable gifts  
for the twin towns with the International Group committing £500 towards the cost  
Replacement plaques, commemorating the planting of trees adjacent to the St Pol  
sur Ternoise Car Park, bore the names of Janet Speak and Lucien Pignion and  
should be by the cherry trees near the river.

**351.**

**DATE OF NEXT MEETING**

The next meeting will be held on 12<sup>th</sup> January 2010 at 6:30 pm

**HEBDEN ROYD TOWN COUNCIL**

**MEETING of the TWINNING COMMITTEE**  
held **WEDNESDAY 12<sup>th</sup> JANUARY 2010**

**MINUTES**

**PRESENT** Councillors; **L Jones (Chair), C Davenport, R Dixon (arrived beginning of Minute 415) and C Sawyer**

**Also present** David Parry and Philip Dean (Hebden Bridge & District International Group)

**412. Apologies for Absence and any substitutions**

No apologies for absence were received

**413. Members` Interests relating to agenda items for this meeting.**

None declared at this point

**414. Matters arising from meeting held 24<sup>th</sup> NOVEMBER 2009, not itemised on this Agenda**

There were no matters arising

**415. BUDGET**

The Clerk reported that the Strategy & Review Committee was recommending that Council reduce the Twinning Budget to £3,000. Cllr Dixon stated that the Bridge 500 celebrations would be able to compensate for some reduction and presented a revised budget identifying expenditure with a shortfall of £500 to be made up by the International Group. It was recognised that the profile of The International Group/Twinning needed to be raised in order to attract funding and that this should be an item on the Agenda of a future meeting

**416. ANNIVERSARY VISITS 2010**

**DP** advised that 30 persons would be coming from Warstein but the Bürgermeister had commitments and would not visit in this occasion. Airport transfers remained a problem – **PD** would investigate taxi/minibus costs. Calder High School has lost the Hall technician which may be a problem but a performance by the choir may become part of the Pennine Spring Festival on Friday 4<sup>th</sup> June in Heptonstall.

There was no information yet on persons or numbers from St Pol sur Ternoise but 40 visitors were anticipated.

Cathy Camus had asked for names of persons visiting St Pol sur Ternoise to witness the 45<sup>th</sup> Twinning Anniversary between themselves and Warstein, 10-12<sup>th</sup> September. **DP** to respond requesting clarification on size of delegation and ‘pester’ for names of persons visiting Hebden Royd in spring. Both towns to be sent copies of programme documents, TW10W and TW10P respectively; **DP** to action on documents forwarded by the Clerk

Note Cllr Dixon declared a personal interest in next item only as a trustee of the Hebden Bridge Community Association  
Cllr Dixon stated that the Town Hall would be available for functions for both twinning visits.  
It was moved by Cllr Dixon  
Seconded by Cllr C Davenport and  
**RESOLVED:** to ask Council to book the Hall for the visits.

Cllr Dixon and DP would liaise with Rim Nam on arrangements for dinners

The Chair thanked the International Group for their work

**417. NEXT MEETING**  
The next meeting will be held on Tuesday 9<sup>th</sup> February 2010 at 6:30 pm

Meeting closed at 7:10 pm

**HEBDEN ROYD TOWN COUNCIL**

**MEETING of the TWINNING COMMITTEE**  
held **TUESDAY 9<sup>th</sup> FEBRUARY 2010**

**MINUTES**

**PRESENT Councillors; L Jones (Chair), R Dixon and C Sawer**

Also present David Parry & Joyce Newton (Hebden Bridge & District International Group) Jason Boom (Clerk)

**468. Apologies for Absence and any substitutions**

No apologies for absence were received.

**469. Members` Interests relating to agenda items for this meeting.**

None declared at this point

**470. Matters arising from meeting 12<sup>th</sup> January 2010 not itemised on this Agenda**

It was confirmed that further costings for the Minibus transport during the visits had been sourced and Cllr Dixon was holding these quotes.

**471. BUDGET 2010/11**

It was highlighted that the September visit to St Pol to celebrate 45 years of the twinning of St Pol & Warstein will need funding from the 2010/11 budget. It was suggested that visits in 2011 should be planned for the 2011/12 financial year.

**472. ANNIVERSARY VISITS 2010**

- a) Programme for both visits is progressing well with DP to send the programme to Hebden Royd Town Council.  
Civic Dinners for both events have been confirmed at Ram Nam, Friday for the St Pol delegation, Thursday for the Warstein delegation. The programme for the Warstein visit was almost full and the time left has been agreed at the International Group Meeting to be left as free time.  
A host list is being prepared by Phillip Dean and will be circulated with the full programme of events.  
Funding was discussed with JN to apply to Calderdale Metropolitan Borough Council Small Grants Scheme.
- b) Agreed that the International Group would send 6 members to the September event in St Pol, HRTC to provide up to 4 delegates.

**473. DATE OF NEXT MEETING**

The next meeting would be on 9<sup>th</sup> March 2010 at 6:30 pm in the committee room.

Meeting closed at 7:15 pm

**HEBDEN ROYD TOWN COUNCIL**

**MEETING of the TWINNING COMMITTEE  
held TUESDAY 9<sup>th</sup> MARCH 2010**

**MINUTES**

**PRESENT** Councillors; **L Jones (Chair), C Davenport, R Dixon and C Sawyer**

Also present David Parry & Joyce Newton (Hebden Bridge & District International Group)

- 541. Apologies for Absence and any substitutions**  
Apologies for absence were received from Cllr S Press and Philip Dean
- 542. Members` Interests relating to agenda items for this meeting.**  
None declared at this point
- 543. Matters arising from meeting held 9<sup>th</sup> February 2010, not itemised on this Agenda**  
The last paragraph in Minute 472 a) referred to Eleanor Ross not JN to apply for funding
- 544. ANNIVERSARY VISITS 2010**  
**DP** announced some minor variations to the planned programme of events. Coaches had been booked and an invoice was anticipated. Cathy Camus had indicated that 29 persons would be coming from St Pol sur Ternoise, a list to be sent before 24<sup>th</sup> March 2010  
Cllr Dixon announced that the hall in the Council Building had been booked for the Civic Events but the 'Bridge Gatherings' which should involve 2 Mayors on each occasion, required planning.  
Cllr Beacroft-Mitchell in post for French visit. **JN** required any speeches for translation into French at least 14 days before the visit. **DP** to request speeches from French and German delegations.  
Hosts would be asked to provide French visitors with a packed lunch for their return journey but, because of the later departure time, it may be more appropriate to have caterers for the Germans – **DP** to investigate Programme of events to be emailed to visitors and printed programme for the visits to be set by a graphic designer.  
Discussion took place on the feasibility of providing each individual visitor with a gift and what might be appropriate.  
A letter had been received from St Pol sur Ternoise inviting a delegation of 15 persons to attend in September to witness the 45<sup>th</sup> Anniversary of the Twinning of St Pol sur Ternoise and Warstein.  
The Council delegation of 4 needs to be established.
- 545. DATE OF NEXT MEETING** 6<sup>th</sup> April 2010 at 6:30 pm

Meeting closed at 7:10 pm

**HEBDEN ROYD TOWN COUNCIL**

**MEETING of the TWINNING COMMITTEE  
held TUESDAY 6<sup>th</sup> APRIL 2010**

**MINUTES**

**PRESENT** Councillors; **L Jones (Chair), R Dixon and C Sawer**

Also present David Parry Hebden Bridge & Dist International Group and one member of the public

**581. Apologies for Absence and any substitutions**

An apology for absence was received from Philip Dean

**582. Members` Interests relating to agenda items for this meeting.**

None declared at this point

**583. Matters arising from meeting held 9th March 2010, not itemised on this Agenda**

There were no matters arising

**584. ANNIVERSARY VISITS 2010**

a) Progress reports on social arrangements for visits by St Pol sur Ternoise and Warstein to Hebden Royd

The programme remained essentially the same as previously stated

The French bus should be available for use during the visit; Action MN

The International Group was scheduled to meet on Monday 12<sup>th</sup> April to settle accommodation issues and Cllr Jones and Cllr Dixon on meet Thursday 8<sup>th</sup> April

to decide arrangements for the Town Tour on the Saturday. Hosts to provide 'packed lunches' for return journey by persons from St Pol sur Ternoise

Arrangements for Warstein were similar but a delegation of 'councillors', who were seeking Hebden Royd Town Council hosts was expected

b) Civic arrangements

Saturday am would centre on the Bridge, with a 'walk over', at which the Junior Band would play; Cllr Dixon to organise

International Group to arrange suitable location to fly French flag and also arrange refreshments at end of ceremonies on Sunday

The Council delegation to St Pol sur Ternoise in September would comprise Cllrs; Dixon, Jones, Sawer and possibly Cllr Groves and Trickett

**585. DATE OF NEXT MEETING**

Tuesday 11<sup>th</sup> May at 6:00 pm

Meeting closed at 7:15 pm

**HEBDEN ROYD TOWN COUNCIL**

**MEETING of the TWINNING COMMITTEE**  
held **WEDNESDAY 11<sup>th</sup> MAY 2010**

**MINUTES**

**PRESENT** Councillors; **R Dixon (Chair), C Sawyer and S Trickett (arrived during minute 632 a) )**

Also present David Parry and Philip Dean, (Hebden Bridge & District International Group)

Note The meeting was not quorate until the arrival of Cllr Trickett

**628 ELECTION OF CHAIR**

It was moved by Cllr Sawyer that Cllr Dixon be Chair of the Twinning committee for this meeting only

**629 Apologies for Absence and any substitutions**

Apologies for absence were received from **Cllr L Jones, Cllr S Press** and Joyce Newton

**630 Members` Interests relating to agenda items for this meeting.**

None declared at this point

**631 Matters arising from meeting held 6<sup>th</sup> April 2010, not itemised on this Agenda**

Minute 584 b) **DP** challenged accuracy of the minutes in relation to provision of refreshments at the 'Civic gathering' on Sunday. There was no support for the allegation and the Clerk stated that the Minutes had been accepted as a correct record by Council that was the status in Law. The Clerk offered to arrange refreshments for the 'gathering'.

Minute 584 a) **PD** felt that preparing packed lunches where host had four visitors was too big a burden and asked that HRTC organise lunches. The International Group would organise the packed lunches, funded by HRTC, with assistance from **RD** if required.

**632 ANNIVERSARY VISITS 2010**

a) Final arrangements for visits by St Pol sur Ternoise

All accommodation arranged

**Thursday** pm collection, and evening meal provided by hosts

**Friday** 9:00 am meet at Town Hall (open from 6:30 am) Towneley Hall & Gardens, lunch at Queens Mill, tour of textile factory, back HB at 1700

7:30 pm at Rim Nam Restaurant (**DD** to email this information to Cllrs)  
**Saturday** 9:30 am meet at Town Hall for guided tour of town (Cllr Dixon to contact **DM**), 11:00 gathering at old packhorse bridge inc. HB Band – pm – free to select activities, evening meal with hosts – White Lion pub option from 9:00 pm

**Sunday** Civic gathering at Town Hall – top table plus along eastern side, chairs along western side

**PD** to contact Hx Courier re publicity for the Twinning event; uncertainty surrounded the availability of the Mayor's speech

b) Final arrangements for visits by Warstein

The visit from Warstein would follow similar programme adjusted to meet

**633**

**VERTICAL PORTALS**

Cllr Dixon considered that there should be portal signs on approaches to Mytholmroyd to indicate their twinned status

It was moved by Cllr Sawyer

Seconded by Cllr Dixon and

**RESOLVED:** that members of the Twinning Committee should consider appropriate locations and report them to the next meeting

**634**

**DATE OF NEXT MEETING**

Next meeting to be 22<sup>nd</sup> June 2010 at 7:00 pm

Meeting closed at 7:02 pm