

## HEBDEN ROYD TOWN COUNCIL

Meeting of the **HEBDEN BRIDGE 500 COMMITTEE**  
held **TUESDAY 7<sup>th</sup> JULY 2009**

### MINUTES

**PRESENT :** Councillors L Jones, C Sawer, R Dixon and C Groves.  
Jason Elliott, Diana Monahan, David Parry, Marcus Bull, Mike Barrett.  
Meeting Clerk: J Boom.

**106. ELECTION OF CHAIRMAN**

**It was proposed** by Councillor Jones

**Seconded** by Councillor Groves

**Unanimously Resolved**

That Councillor Dixon be elected Chairman of the Hebden Bridge 500 Committee for the year 2009/10.

**107. ELECTION OF VICE CHAIRMAN**

**It was proposed** by Councillor Groves

**Seconded** by Councillor Sawer

**Unanimously resolved**

That Councillor Jones be elected Vice Chairman of the Hebden Bridge 500 Committee for the year 2009/10.

**108. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS**

Apologies of absence were received from Cllr Fekri.

In addition they were also received from Chris Radcliffe, Nick Wilding, Phillip Dean & Steve Gardner.

**109. MEMBERS' INTERESTS**

None were declared.

**110. CO-OPTIONS**

following discussion it was agreed unanimously that all people attending the meeting be co-opted with Nick Wilding an additional individual.

111.

**BUDGET**

Total available £4k with £1k committed to meet the costs of tree works on Hebden Water.

Discussion followed and decided that with regard to marketing the 500 Year lamp post mounted Banners for the A646 and surrounding the Pack Horse Bridge, new portal/welcome signs should be considered. HRTC to approach CMBC regarding permissions. Mike Barrett to prepare the design for these sites.

A banner at the train station should be explored, Diana Monahan to contact Northern Rail.

Jason Elliott to prepare brief for professional copywriter for press releases, a figure of £500 was considered and agreed as a working figure a shortlist to be drawn up, this to be decided at the next meeting.

Other marketing proposals considered were Limited Edition Postcards & T Shirts.

112.

**PROGRAMME TO DATE**

Additional events to be included in the programme, 500 Faces at HB Festival Shop in August.

Approach from Ed Westbrook regarding guide programme to be included in the programme, confirm interest in this approach.

Craig Shaw also approached regarding a 'Bridges of Hebden Bridge' exhibition, confirm interest in this approach.

Marcus Bull to discuss with Churches Together their plans for Christmas Carols and any other events during the year.

113.

**DATE & TIME OF NEXT MEETING**

Tuesday 21<sup>st</sup> July 2009 at 6.30 pm. Followed by 22<sup>nd</sup> September 2009 at 6.30 both to be held in the committee room, council offices, Hebden Bridge.

The meeting closed at 8.05 pm.

**HEBDEN ROYD TOWN COUNCIL**

**Meeting of the HEBDEN BRIDGE 500 COMMITTEE  
held TUESDAY 21<sup>st</sup> JULY 2009**

**MINUTES**

**PRESENT :** Councillors L Jones, R Dixon and N Fekri.  
Jason Elliott, Justin Pringle & Oscar Elliott.

**Meeting Clerk: J Boom.**

- 136. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS**  
Apologies of absence were received from Cllr Sawyer & Cllr Groves.  
In addition they were also received from Nick Wilding, Dave Boardman,  
Diana Monahan & Steve Gardner.
- 137. MEMBERS' INTERESTS**  
None were declared.
- 138. BUDGET**  
The committee was advised that £1000 had been transferred from the budget  
to cover the cost of tree works. The balance available stood at £3000.
- 139. MARKETING**  
Jason Elliott presented proposals and recommendations.  
It was moved by Cllr Dixon  
Seconded by Cllr Fekri and  
**RESOLVED:** to engage Rebecca Dearden to produce PR for the 500  
celebrations. A meeting to be arranged with the Chair as soon as possible  
with the budget set as minute 111.
- 140. HEBDEN ROYD TOWN COUNCIL EVENTS**  
No update
- 141. BRIDGE ENVIRONS**  
Discussion followed including, marker stone with plaque, railing painting  
and the possibility of local firms to sponsor. It was also pointed out that the  
'Welcome to Hebden Bridge' signs should be renewed by November 2009.

**142.**

**EVENTS BY OTHER ORGANISATIONS**

Churches Together reported they were looking to develop a 500 years of Christian History production as well as an 'Open Play' following on from the end of the Hebden Bridge Festival 2010.

Reported that a 'Fabulous 50's Weekender' although new for 2009 was hoping to develop further for 2010, they will advise the 500 committee of dates.

The meeting closed at 7.45 pm.

## HEBDEN ROYD TOWN COUNCIL

### Meeting of the BRIDGE 500th ANNIVERSARY COMMITTEE held THURSDAY 5<sup>th</sup> NOVEMBER 2009

#### MINUTES

**PRESENT :** Councillors; L Jones, C Sawyer, R Dixon, C Groves and G Gabbi.  
**Meeting Clerk: J Boom.**

**332. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS**  
Apologies of absence were received from **Cllr Beacroft Mitchell** and  
Cllr Gabbi substituting for **Cllr Oosthuysen**.

**333. MEMBERS' INTERESTS**  
None were declared.

**334. OTHER ORGANISATION EVENTS**  
Following presentation by Andy Wood on the theatre of Will Tease  
It was moved by Cllr Dixon  
Seconded by Cllr Sawyer and  
**RESOLVED:** to engage Will Tease to perform at the main 500 event on  
19<sup>th</sup> June 2010 at a cost of £250.  
The International Group to be advised of this type of entertainment for 2010  
twinning events.

**335. BUDGET 2010**  
Following discussion on all aspects of 500<sup>th</sup> Bridge Anniversary  
It was moved by Cllr Groves  
Seconded by Cllr Sawyer and  
**RESOLVED:** to set budget as follows

Bridge Environment (flags, flag poles, banners & plaque)	£1,700
Badges	£550
Shop Stickers	£100
Portal Signs	£400
Publicity Agent	£1,000
Civic Event	£2,500
Film Festival	£400
Advertising	£1,000
Plaque	£500
Sealed Knot Event	£500
Will Tease	£250
Contingency	£1,600
<b>Total</b>	<b>£10500</b>

**336. DATE & TIME OF NEXT MEETING**  
To be set at a future date.

The meeting closed at 8.00 pm.

## HEBDEN ROYD TOWN COUNCIL

Meeting of the **HEBDEN BRIDGE 500 COMMITTEE**  
held **THURSDAY 28<sup>th</sup> JANUARY 2010**

### MINUTES

**PRESENT :** Councillors **C. Sawer, R Dixon and C Groves.**  
**Rebecca Dearden, Nick Wilding, Diana Monahan, Mike Parry, Andrew Kim, Mike Barrett & Andy Wood.**  
**Meeting Clerk: J Boom.**

**445. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS**  
Apologies of absence were received from **Cllr Lesley Jones** and **Cllr Oosthuysen**. Phillip Dean, Jason Elliott and Marcus Bull also sent apologies.

**446. MEMBERS' INTERESTS**  
None were declared.

**447. OTHER ORGANISATION EVENTS**  
It was agreed to offer support to 500 voices and Calderdale Theatre School Events. They are to be contacted for more information. It was advised that the Elmet Trust are progressing plans to hold a poetry slam, details to follow.  
Confirmed that Local History Group will be holding a talk on 24<sup>th</sup> November with the theme Bridges In Hebden Royd.  
Plans for the Sealed Knot are progressing well, issues regarding the closure of the packhorse bridge for the day has been clarified with advice from CMBC Highways who have advised on sensible stewarding at either end of the bridge rather than a full closure.  
The film festival has all dates confirmed and has funding in place for the renovation of Helen of Four Gates, but is awaiting payment by CMBC.

**448. MARKETING**  
Quality features in Yorkshire Life and the Hebden Bridge Times had started the year well with a plan for an article once every two weeks. Information had been provided to a number of organisations including British Waterways and a visit from BBC Web is planned in the next fortnight.  
Following discussion on spending on marketing  
It was moved by Cllr Groves  
Seconded by Cllr Sawer and  
**RESOLVED:** to increase from £500 to £1000 allocation for expenses of the press officer.  
It was moved by Cllr Sawer  
Seconded by Cllr Groves and

RESOLVED: to allocate £500 towards the cost of leaflets to publicise the events associated with the 500<sup>th</sup> anniversary.

**449. TWINNING EVENTS**

The committee was advised that the German Choir was now performing as part of the Pennine Spring Festival.

**450. BRIDGE ENVIRONS**

Discussions are still taking place regarding portal signs and banners for the lamp posts.

**451. HEBDEN ROYD TOWN COUNCIL EVENTS**

Cllr Dixon advised the committee that the Hebden Bridge Community Association would be holding an official civic hand over on the 19<sup>th</sup> June which would complement the events on the bridge that day. It was agreed to make this an agenda item at the next meeting.

**452. DATE & TIME OF NEXT MEETING**

**25<sup>th</sup> FEBRUARY 2010** at 6.30pm in the committee room.

Meeting ended at 7.33pm.

## HEBDEN ROYD TOWN COUNCIL

### Meeting of the HEBDEN BRIDGE 500 COMMITTEE held THURSDAY 25<sup>th</sup> FEBRUARY 2010

#### MINUTES

**PRESENT :** Councillors L Jones, R Dixon and C Groves.  
Rebecca Dearden & Mike Barrett.  
Meeting Clerk: J Boom.

**504. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS**  
Apologies of absence were received from Cllr Oosthuysen.

**505. MEMBERS' INTERESTS**  
Cllr Dixon as a Trustee of The Hebden bridge Community Association.

**506. EVENTS BY OTHER ORGANISATIONS**  
Following the success of a walk hosted by Ed Westbrook another is now planned for May 3<sup>rd</sup>, details to follow.  
Confirmed that Nick Wilding has now arranged '27 years of How We Used to Live' an evening with Freda Kelsall on the 20<sup>th</sup> May at the Little Theatre.

**507. BUDGET**  
No proposals for expenditure were made.

**508. MARKETING**  
Press releases continue with on average one per week. Take up locally has been excellent with regular articles in many local papers. The leaflet publicising the first half of the celebrations will be ready next week.

**509. HEBDEN ROYD TOWN COUNCIL EVENTS**  
The Civic Event on the 19<sup>th</sup> June was discussed with all plans developing well. Extra research needed on the birthday cake, fireworks and a PA System.

**510. BRIDGE ENVIRONS**  
Discussions with Calderdale MBC continue.

**511. DATE & TIME OF NEXT MEETING**  
Tuesday 23<sup>rd</sup> March 2010 at 6.30 pm in the Committee Room, Council Offices, Hebden Bridge

The meeting closed at 7.30 pm.



## HEBDEN ROYD TOWN COUNCIL

Meeting of the **HEBDEN BRIDGE 500 COMMITTEE**  
held **THURSDAY 6<sup>th</sup> APRIL 2010**

### MINUTES

**PRESENT :** Councillors **L Jones, R Dixon and C Sawyer plus Nick Wilding & David Parry.**  
**Meeting Clerk: J Boom.**

- 586. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS**  
Apologies of absence were received from Cllr Groves and Rebecca Dearden.
- 587. MEMBERS' INTERESTS**  
Cllr Dixon as a Trustee of the Hebden Bridge Community Association.
- 588. MATTERS ARISING**  
Café Cali had confirmed they are happy to help with the civic event on the 19<sup>th</sup> June 2010.
- 589. EVENTS BY OTHER ORGANISATIONS**  
a) Bridge Rats Motor Cycle Club has been approached by the chair regarding staging an event.  
b) Following discussion regarding Town Crier weekend  
It was moved by Cllr Sawyer  
Seconded by Cllr Jones and  
RESOLVED: to provide gifts and prizes to the event totalling £310  
c) It was moved by Cllr Dixon  
Seconded by Cllr Sawyer and  
RESOLVED: to support events relating to Ted Hughes and running from Heptonstall Museum with publicity.
- 590. BUDGET**  
09/10 budget overspent by approximately £400  
Following discussion  
It was moved by Cllr Jones  
Seconded by Cllr Sawyer and  
RESOLVED: to provide a second edition of the events leaflet, costs up to £600  
It was moved by Cllr Jones  
Seconded by Cllr Sawyer and  
RESOLVED: to commit an additional £500 towards the cost of the press officer.

It was moved by Cllr Dixon  
Seconded by Cllr Sawyer and  
RESOLVED: to provide window stickers at a cost of £76.

It was moved by Cllr Jones  
Seconded by Cllr Dixon and  
RESOLVED: to provide banners to publicise the anniversary on Bridge Gate  
at a cost of £900.

It was moved by Cllr Dixon  
Seconded by Cllr Jones and  
RESOLVED: to provide St Michaels Church in Mytholmroyd with a 2010  
anniversary flag.

**591.           MARKETING**

Press releases continue with on average one per week.

**592.           HEBDEN ROYD TOWN COUNCIL EVENTS**

- a) Twinning Committee are proceeding well with planned events.
- b) Agreed that as the Memorials Gardens do not fall within the remit of the  
Bridge 500 Committee full council to be consulted regarding a celebration  
event to mark the improvements.
- c) Confirmed that the 'Birthday Bash' plans were progressing well with The  
Hebden bridge Local History Society to be contacted to confirm their  
involvement and that a guest list, in conjunction with Hebden Bridge  
Community Association, be prepared.

**593.           BRIDGE ENVIRONS**

Discussions with Calderdale MBC continue it is hoped to reach conclusion  
by 8<sup>th</sup> April.

**594.           DATE & TIME OF NEXT MEETING**

Tuesday 25<sup>th</sup> May 2010 at 7.30 pm in the Committee Room, Council  
Offices, Hebden Bridge

The meeting closed at 8.45 pm.