

HEBDEN ROYD TOWN COUNCIL

MEETING of the ALLOTMENTS COMMITTEE Held Tuesday 14th July 2009

MINUTES

PRESENT: Councillors; C.Sawer (Chair), C Groves, R Dixon, J Oosthuysen, K Boggis

Also present Jude Wadley-Project Officer, Liz Dodd

120. Election Of Chair

It was moved by Cllr Groves

Seconded by Cllr Boggis and

Resolved that Cllr Sawyer become the Chair of Allotments Committee for the year 2009/10

121. Apologies for Absence and any substitutions

Apologies for absence were received from Cllr Bampton-Smith and Polly Webber

122. Members` Interests relating to agenda items for this meeting.

None declared at this point

123. Matters arising from Report of Allotments Meeting held 25th March 2009 not itemised on this Agenda

Minutes approved by Full Council at meeting held 1st April 2009

There were no matters arising

124. PROGRESS REPORTS AND REQUESTS

a) Project Development

JW reported that developments re the land at Sandy Gate have come to a standstill due to CMBC not progressing the lease until HRTC have some funding in place to take on and develop the site.

JW recommended that in the absence of a Project officer to progress this project, a lead officer, with extensive community gardening experience, be contracted on a freelance basis to progress the scheme, leading on consultation, planning, fundraising, liaising with Calderdale and Hebden Royd, forming a management group, overseeing the initial development of the site then handing over to the management group.

It was moved by Cllr Groves

Seconded by Cllr Dixon and

RESOLVED: to request that Full Council defines the development of allotments at Sandy Gate as a priority project for Hebden Royd and to seek the employment of a freelance lead officer.

b) JW to prepare a costing for the project, get a rental price from CMBC, with definition of the rental terms and whether they would prepare the land to allotment standard.

c) A decision needs to be made, through consultation, on whether individual plots are offered, communal growing, or a combination of both.

d) JW recommended the involvement of Transition Towns to help give some group momentum to the work needing to be done.

e) Sandy Gate residents' consultation

It was moved by Cllr Sawyer

Seconded by Cllr Dixon and

RESOLVED that Cllr Oosthuysen contact Sandy Gate residents to make them aware of the proposed allotments and consult with them.

f) Contacting allotment waiting list

It was moved by Cllr Groves

Seconded by Cllr Boggis and

RESOLVED that Liz Dodd contact all those on the allotments waiting list to see if they are still interested, with the intention of forming a management group. Respondents invited to reply by email.

g) Stamp purchase

It was moved by Cllr Boggis

Seconded by Cllr Oosthuysen and

RESOLVED to request Full Council grant permission for stamp purchase, from the allotments budget, to contact those without email

125. FUNDING OPPORTUNITIES

JW to make a short report detailing potential funding opportunities. After a meeting with Fran from Kerbside JW recommended that she speak with Sarah Munsie to see if their projects are compatible re funding and land sharing. Sarah has reported to JW that it is likely that both groups will work in partnership and present their Round 2 Changing Spaces bids as one.

Cllr Sawyer thanked JW for all her work on allotments and other areas and wished her luck in her new job.

126. DATE OF NEXT MEETING

Tuesday 8th September 7pm

Meeting closed 8.16pm

HEBDEN ROYD TOWN COUNCIL

MEETING of the ALLOTMENTS COMMITTEE held Tuesday 29th SEPTEMBER 2009

MINUTES

PRESENT: Councillors; C.Sawer (Chair), C Groves and R Dixon.

Also present Polly Webber, J Boom and Liz Dodd

- 250. Apologies for Absence and any substitutions**
Cllr J Oosthuysen.
- 251. Members` Interests relating to agenda items for this meeting.**
None declared at this point
- 252. Matters arising from Report of Allotments Meeting held 14th JULY 2009 not itemised on this Agenda**
It was moved by Cllr Sawer
Seconded by Cllr Dixon and
RESOLVED: to write to Jude Wadley thanking her for her efforts whilst working on the Allotments Committee.
- 253. PROGRESS REPORTS**
- a) Sandy Gate
Confirmed that Cllr Oosthuysen had written to nearby residents outlining possible developments. Replies had been less than positive with concerns raised about traffic, car parking, overlooking properties and organic growing. Discussion followed which addressed costs and also the balance of individual and communal growing. Cllr Dixon outlined the possibility of a temporary Project Officer to progress the area.
- b) Redacre
A Growing Space meeting for the site showed a plan for 33 plots with 11 available for local people, the rest to be retained for the use of Kerbside for their growing.
It was moved by Cllr Sawer
Seconded by Cllr Groves and
RESOLVED: for Cllr Sawer to write to the group offering support and to attend the next meeting with the aim to increase the number of plots available for local individual growing.

c) Mytholm Meadows

Polly Webber outlined PH2K proposals for the site involving adult training and being moved forward by the PH2K Green Champions. It was felt that with the input of a landscape architect and securing longer term project management for the site this site could progress quickly.

It was moved by Cllr Sawyer

Seconded by Cllr Dixon and

RESOLVED: to research further with Polly Webber & Jason Boom arranging a meeting with PH2K.

d) Other locations

Foster Lane location discussed following news the Incredible Edible Todmorden had been offered the land by CMBC Retained Housing. Offers of land from outside the parish were to be passed to the appropriate parish council.

254. FUNDING OPPORTUNITIES

At this moment this is unable to be progressed due to the lack of a project officer in place.

255. A WAY FORWARD

It was moved by Cllr Sawyer

Seconded by Cllr Groves and

RESOLVED: a) to formally co-opt Liz Dodd to the committee.

It was moved by Cllr Dixon

Seconded by Cllr Groves and

RESOLVED: b) to conduct a feasibility study out of existing funds and from the staffing budget on the Sandy Gate Site and the Mytholm Meadows Site and employing a Allotment Officer for 2010/11.

It was moved by Cllr Groves

Seconded by Cllr Dixon and

RESOLVED: c) to ensure the allotments waiting list is up to date in readiness for communication.

256. DATE OF NEXT MEETING

Tuesday 22nd October 2009 at 7pm

Meeting closed 8.20pm

HEBDEN ROYD TOWN COUNCIL

MEETING of the ALLOTMENTS COMMITTEE held Tuesday 22nd October 2009

MINUTES

PRESENT: Councillors; C.Sawer (Chair), C Groves, R Dixon & J Oosthuysen.

Also present Liz Dodd, Polly Webber & Eddie Beasley.

- 299. Apologies for Absence and any substitutions**
Apologies for absence were received from Cllr Bampton-Smith and Cllr Boggis.
- 300. Members` Interests relating to agenda items for this meeting.**
None declared at this point
- 301. Matters arising from Report of Allotments Meeting held 29th September 2009 not itemised on this Agenda**
Letter had been sent to Jude Wadley thanking her for her efforts while in post. As a point of information all correspondence should be sent through the office so it can be presented on officially headed paper and logged accordingly.
- 302. PROGRESS REPORTS**
- a) Sandy Gate
Concerns regarding the site had been logged by Cllr Sawer as well as positive replies to the scheme.
It was moved by Cllr Sawer
Seconded by Cllr Dixon and
RESOLVED: to appoint a Project Officer to develop feasibility study for the site.
Polly Webber highlighted terracing as a possible method of utilising the whole site and asked that it be included in the study.
- b) Redacre
Cllr Sawer outlined the content of a meeting between Growing Spaces (Kerbside) and Redacre Group. Conflict exists between communal and individual growing. The outcome of the meeting was that Growing Spaces would seek land elsewhere.
Eddie Beasley entered the room (19.20) and updated the group on the Redacre Groups actions. Advised that a final soil sampling exercise was to be completed of which they have funds; a positive response to this would lead to a formal planning application. Advised at this point by Cllr Dixon that an application through Hebden Royd Town Council may be cheaper.

c) Mytholm Meadows

A meeting with PH2K is planned in the near future following the appointment of a new lead Officer.

d) Other Sites

Foster Lane land had been offered to IET but many problem lay in the way of use. Agreed watch this site develop with no action at present.

303.

BUDGET 2010/11

Hebden Royd Town Council is committed to providing allotments as a statutory duty and is committed to as a major project with a commitment to fund a project worker.

It was moved by Cllr Dixon

Seconded by Cllr Groves and

RESOLVED: to request £5k to fund project worker and £2.5k for other project costs including training, planning permission and surveys.

304.

THE WAY FORWARD

Cllr Sawyer to contact the Civic Trust and advise them that Hebden Royd Town Council is working towards providing new allotments.

An update to be provided to the Hebden Bridge Partnership on allotment provision.

Discussion followed focusing on feasibility studies and the appointment of a project officer and/or a landscape architect.

It was moved by Cllr Sawyer

Seconded by Cllr Dixon and

RESOLVED: to advertise for a Landscape Architect with allotment experience to develop land in Hebden Royd for allotments. A combination of experience of communal and individual growing is required with an ability to give initial costings and suggestions for maximising land use. A budget of £500 was set to cover advertisement of position and post up to initial sketch designs and costings.

305.

DATE OF NEXT MEETING

Wednesday 3rd December 7pm

Meeting closed 8.45pm

HEBDEN ROYD TOWN COUNCIL

MEETING of the ALLOTMENTS COMMITTEE Held Thursday 21st JANUARY 2010

MINUTES

PRESENT: Councillors; C.Sawer (Chair), C Groves, R Dixon, J Smith
(substitute for Cllr Bampton Smith) K Boggis

Also present Jason Boom, Liz Dodd & Polly Webber.

- 439. Apologies for Absence and any substitutions**
Apologies for absence were received from Cllr Bampton-Smith
(substitute Cllr Jade Smith) and Cllr J Oosthuysen.
- 440. Members` Interests relating to agenda items for this meeting.**
Cllr J Smith as a Director of Redacre Allotments.
- 441. Matters arising from Report of Allotments Meeting held
22nd October 2010 not itemised on this Agenda**
There were no matters arising
- 442. SANDY GATE REPORT**
Following discussion involving disability access, hand rails, seating,
vehicular access and land contamination
It was moved by Cllr Sawer
Seconded by Cllr J Smith and
RESOLVED: to proceed with January & February points as
highlighted in the report and to consider land contamination.
- Note** Cllr Boggis declared a personal interest in next item only as his parents
live adjacent to the Redacre site.
- 443. PROGRESS REPORTS**
a) Redacre – A portion of the site owner by British Waterways has
been offered for sale to the group at a cost of £5000. They see this as a
great opportunity to control the site and are actively pursuing The 3
phases of development for the site was discussed and following
discussion based on contamination reports progressing the project
It was moved by Cllr Dixon
Seconded by Cllr Groves and
RESOLVED: to award £1000 towards soil contamination reports to
progress the purchase of the land. £300 from 09/10 budget with the
remainder from 10/11 budget.

b) Mytholm Meadows – a meeting has yet to be fixed, Polly Webber to arrange with PH2K.

c) Other sites – Steep Field Allotments have been seeking advice to remove trees from their site, have created a communal allotment and are seeking to return a number of unused plots back to use.

444.

DATE OF NEXT MEETING

Thursday 4th March 2010 at 7pm

Meeting closed 8.25pm

HEBDEN ROYD TOWN COUNCIL

MEETING of the ALLOTMENTS COMMITTEE Held Tuesday 13th April 2010

MINUTES

PRESENT: Councillors; C.Sawer (Chair), C Groves & R Dixon.

Also present Jason Boom, Polly Webber, Eddy Beasley, Liz Dodd & 16 members of the public.

- 600. Apologies for Absence and any substitutions**
Apologies for absence were received from Cllr Bampton-Smith and Cllr Boggis.
- 601. Members' Interests relating to agenda items for this meeting.**
None declared at this point
- 602. Matters arising from the Meetings held 21st January 2010 and 4th March 2010 not itemised on this Agenda**
There were no matters arising
- 603. PROGRESS REPORTS**
- a) Sandy Gate
Since the last meeting it was reported that initial enquiries had been made regarding a contamination report, an initial costing of £50k has been received for the creation of a 9 space car park and that a public meeting, attended by 16 members of the public had taken place. Issues raised at this meeting included parking, flood risk, increased traffic, drains, tenant insurance, invasion of a wildlife corridor, lack of toilets, invasion of privacy, septic tank contamination amongst many others. Anne Flanagan spoke on behalf of the residents.
It was moved by Cllr Sawer
Seconded by Cllr Groves and
RESOLVED that no further work on the Sandy Gate site would take place until the next Allotments Committee meeting. The points raised at the public meeting would be fully discussed at that meeting.
- b) Redacre
Eddy Beasley reported that the contamination report had been received and had been received positively by the landowners CMBC, grants totalling £1335 had been received and that Yorkshire Water has passed the purchase of the site to its legal department. He commented that the CMBC legal process was very slow. He also advised that the group would be using Lee Senior to advise them of initial layouts and that they hoped to proceed to a planning application in May 2010.

c) Mytholm Meadows

The initial quote from Changing Spaces was viewed to be too involved, they are to be asked to provide a more basic plan and quote focusing on raised beds, layout and seating.

d) Banksfield

Initial enquires have revealed 2 vacant pitches and support of residents for improvements, these enquiries are to continue.

e) Other sites

Steep Fields

It was moved by Cllr Sawyer

Seconded by Cllr Dixon and

RESOLVED that the Chair of Steep Fields Allotments be invited to the next meeting to update the committee on the recent changes to the site.

Whiteley Arches

It was moved by Cllr Dixon

Seconded by Cllr Groves and

RESOLVED that initial enquiries, regarding price and possible contamination, be made to the former allotment site adjacent to Beaumont House, Erringdon.

604. WAITING LIST/ WEBSITE

Cllr Dixon, Chair of Strategy & Review confirmed that the Hebden Royd Town Council website is to be upgraded in the near future and that an allotments page was already under consideration.

605. DATE OF NEXT MEETING

Tuesday 1st June 2010 7.30pm

Meeting closed 8. 45pm