

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE held MONDAY 2nd JUNE 2008

MINUTES

PRESENT : Councillors; Oosthuysen (Chair), Mrs Beacroft-Mitchell, K Boggis, C Groves, S Press, J Smith and D Young

44. ELECTION OF CHAIR

Councillor Press opened the meeting and welcomed all present.

It was proposed by Cllr Press

Seconded by Cllr Groves

RESOLVED: that Cllr Oosthuysen be elected Chair of the Community Funding Committee for the year 2008/09.

45. ELECTION OF VICE CHAIR

It was proposed by Cllr Oosthuysen

Seconded by Cllr Boggis

RESOLVED: that Cllr Mrs Beacroft-Mitchell be elected Vice Chair of the Community Funding Committee for the year 2008/09.

46. APOLOGIES FOR ABSENCE AND ANY SUBSTITUTIONS

There were no apologies or substitutions

47. MEMBERS' INTERESTS

Cllr Mrs Beacroft-Mitchell and Cllr Oosthuysen declared a personal interest in Minute 50 d) only as having contact with the group

48. Matters arising from Minutes of Meeting held 29th April 2008 not itemised on this Agenda

There were no matters arising

49. MONITORING OF AWARDS

Procedures for measuring efficacy of Councils funding mechanism with respect to;

i) Funding Agreement

It was agreed that the Clerk prepare a generic document to conform with grants criteria with scope for inclusion of specific conditions. The document to be circulated to committee members by email and by Cllr Oosthuysen to those without the facility.

ii) End of Grant Report and/or Evaluation Form

It was felt that the category of beneficiaries should be reported and the addition of, "Special Interest Groups" to the application form would be of assistance.

The evaluation form, for awards over £500 should provide a clear audit trail

iii) Break-down of funding

The revised application form will provide the information for improved monitoring and analysis of funding. It was agreed that the Clerk would do a more detailed analysis for the next meeting indicating age ranges of users as well as type of project.

iv) Scoring Mechanism

A quarterly report, a more detailed summary than available at present, would be prepared by the Clerk to inform subsequent applications

It was moved by Cllr Oosthuysen

Seconded by Cllr Young and

RESOLVED: to action as above

50. APPLICATION FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

Representatives from the following community groups presented their projects and responded to questions from members

The following recommendations on awards are made

51. The Elmet Trust Ted Hughes Festival 2008 £3,000.00

It was moved by Cllr Young

Seconded by Cllr Press and

RESOLVED: to award £3,000.00 as 'one-off' funding in respect of a festival commemorating the 10th Anniversary of the death of Ted Hughes.

52. Calder Future Eradication of Invasive Species £2,460.00

It was moved by Cllr Young

Seconded by Cllr Press to award £2,000 towards the cost of eradicating Himalayan Balsam and Japanese Knotweed from canal and river banks.

It was moved as an amendment by Cllr Boggis

Seconded by Cllr Mrs Beacroft-Mitchell to award £1,600 as it was considered that the amount requested towards Calder Future 'core costs' was unusually high (representing around a 50% uplift on the project funding) and represented a disproportionate contribution on behalf of Hebden Royd.

The amendment was approved

It was moved by Cllr Boggis
Seconded by Cllr Mrs Beacroft-Mitchell and
RESOLVED: to award £1,600 towards the cost of eradicating
Himalayan Balsam and Japanese Knotweed from canal and river banks
as it was considered that the amount requested towards Calder Future
'core costs' was unusually high (representing around a 50% uplift on
the project funding) and represented a disproportionate contribution on
behalf of Hebden Royd and to write to the organisation stating the
reasons for the funding decision i.e. that it was felt that a 10% uplift for
core costs was a more appropriate contribution.

53. Ground Floor Project Revenue costs£5,000.00

It was moved by Cllr Young
Seconded by Cllr Oosthuysen and
RESOLVED: to award £5,000 as a Partnership Grant with the
recommendation that this amount be extended for a further two years.

54. HEADS Carnival Parade £3,000.00

It was moved by Cllr Press
Seconded by Cllr Young and
RESOLVED: to award £3,000 towards the cost of organising the
Carnival Parade.

55. Mytholmroyd Community Centre Revenue costs£5,000.00

After discussion
It was moved by Cllr Groves
Seconded by Cllr Mrs Beacroft-Mitchell and
RESOLVED: that Council would like to award funding for the centre up to
£5,000 but consider that the absence of a development plan at present
precludes such action. Recommend that the Centre Management consult
with Ground Floor Project and/or Voluntary Action Calderdale towards
the preparation of a development plan and report back to the next
Community Funding Committee meeting which could lead to staged
funding.

56. Hebden Bridge pre School Toy replacement £1,000.00

It was moved by Cllr Young
Seconded by Cllr Press and
RESOLVED: to award £1,000 conditional on the following:
The organisation seeking support and advice from Ground Floor
project on best practice for community groups and on
developing/retaining trustees.
The organisation be sent information on WYCAS with a
recommendation that they contact them for support with their accounts.
Receipt of a satisfactory written constitution from the group

Meeting closed at 9:40 pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE held TUESDAY 2nd SEPTEMBER 2008

MINUTES

PRESENT : Councillors; Oosthuysen (Chair), Mrs Bampton Smith,
Mrs Beacroft-Mitchell, K Boggis, C Groves, J Smith and D Young

204. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr Press

205. MEMBERS' INTERESTS

Cllr Mrs Beacroft-Mitchell declared a personal interest in Minute 207 a) only as a parent of a child attending

Cllr Boggis declared a personal interest in Minute 207 f) only having performed with the Society

Cllr Mrs Bampton Smith declared a prejudicial interest in Minute 207 c) as a Director of Kerbside

Cllr Oosthuysen declared a prejudicial interest in Minute 207 b) as a member of the committee, 207 c) having campaigned in support of Kerbside and 207 e) as a contractor to the group

It was moved by Cllr Oosthuysen

Seconded by Cllr Young and

RESOLVED: that the Vice Chair conducts the meeting on the occasions when Cllr Oosthuysen withdraws

206. Matters arising from Minutes of Meeting held 2nd June 2008 not itemised on this Agenda

It was agreed that members would email responses to the Clerk for circulation in respect of the Funding Agreement and Evaluation Forms

It was requested that the Funding Summary document displays the balance in the account

Cllr Mrs Beacroft-Mitchell to issue a press release for the grants system

207. APPLICATION FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Mytholmroyd Playgroup

Penny Danois spoke in support of the application and responded to questions from members

After discussion

It was moved by Cllr Oosthuysen

Seconded by Cllr Groves and

RESOLVED: to advise the group that the Council is prepared to fund the project (maximum £1983) subject to; investigating whether planning consent is required and at least one further quotation be obtained for the work

The group should consider involving parents/volunteers for such things as site clearance and concern remains over the use of a timber shed

b) **Friends of Hebden Bridge Station** No representative in attendance

Note

Cllr Mrs Bampton Smith and Cllr Oosthuysen declared a prejudicial interest in next item only and withdrew from the room

c) **Kerbside Calderdale**

Ian Scott (Director) spoke in support of the application and responded to questions from members

After discussion

It was moved by Cllr Young

Seconded by Cllr Boggis and

RESOLVED:

a) to support the funding request for boxes, £4,400, subject to a satisfactory outcome of negotiations with Calderdale MBC in relation to recycling from 25,000 households

b) not to provide funding for life skills project but suggest a business plan be produced and a request be submitted in the next financial year

Note

Cllr Mrs Bampton Smith and Cllr Oosthuysen returned to the room

d) **Rhythmbridge Foundation**

Vanessa Dear and Ian Dobie spoke in support of the application and responded to questions from members

After discussion

It was moved by Cllr Young

Seconded by Cllr Groves and

RESOLVED: to award £900 towards the cost of purchasing a PA system

Note

Cllr Oosthuysen declared a prejudicial interest in next item only and withdrew from the room

e) **Living Well** – Calderdale Women’s Cancer Support Network

Ross Wall and Brenda Whisker spoke in support of the application and responded to questions from members

After discussion

It was moved by Cllr Young

Seconded by Cllr Mrs Beacroft-Mitchell and

RESOLVED: to award £500 towards start-up costs and suggest that the group approach Todmorden TC for funding

Note

Cllr Oosthuysen returned to the room

Note Cllr Boggis declared a personal interest in next item only and withdrew from the room

f) Hebden Bridge Light Opera Society

Michael Mallinson and Brenda Astin spoke in support of the application and responded to questions from members

After discussion

It was moved by Cllr Groves

Seconded by Cllr J Smith and

RESOLVED: to award £700 towards the cost of publicity and ticket production and suggest that the Arts Council be approached for production costs. Suggest that the Ted Hughes Theatre at Calder High School be evaluated

Note Cllr Boggis returned to the room

Meeting closed at 9:38 pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE held TUESDAY 2nd DECEMBER 2008

MINUTES

PRESENT : Councillors; J Oosthuysen (Chair), J Allison, Mrs Beacroft-Mitchell, S Press (arrived beginning of Minute 385 b)) and D Young

380. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs; K Boggis, C Groves and J Smith and for lateness from Cllr Press

381. MEMBERS' INTERESTS

Cllr Oosthuysen declared a personal interest in Minute 385 a) as a director of the organisation, Minute 385 b) as parent of a member of the group and Minute 385 d) as an advisor to the centre
Cllrs: Allison declared a personal interest in Minute 385 c) only as member of management committee of a venue used by the group and Cllr Mrs Beacroft-Mitchell declared a personal interest in Minute 385 c) only as a member of an organisation providing entertainment to the group

382. Matters arising from Minutes of Meeting held 2nd September 2008 not itemised on this Agenda

There were no matters arising

Extra Item

383. NUMBER OF MEETINGS

Discussion took place in relation to set meeting dates and application submission deadlines

It was moved by Cllr Young

Seconded by Cllr Oosthuysen and

RESOLVED: to increase the number of committee meetings from four to five per year with dates and deadlines posted on the Council website

384. MONITORING OF AWARDS

The amendment to the Funding Agreement form, replacing the word "project" with "recipient" wherever it occurred, was approved

385.

REPORTS

The progress towards compliance with conditions set by HRTC, for both groups, were welcomed by all parties

- a) Hebden Bridge Arts Festival
- b) Mytholmroyd Community Centre

It was moved by Cllr Oosthuysen

Seconded by Cllr Allison and

RESOLVED: to release the funding of £5,000.00 to Mytholmroyd Community Centre in recognition of improvement in management procedures

Note

Cllr Oosthuysen withdrew from the room

386.

APPLICATION FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

- a) World on your Doorstep

David Gee spoke in support of the application

After discussion

It was moved by Cllr Young

Seconded by Cllr Allison and

RESOLVED: to award £6,000.00 towards the cost of holding the Festival in 2009

- b) Calderdale Theatre School Association

Julie Kerrod spoke in support of the application

After discussion

It was moved by Cllr Young

Seconded by Cllr Allison and

RESOLVED: to award £800.00 towards the cost of attendance at the International Performance Visit, for members from the Hebden Royd area

Note

Cllr Oosthuysen returned to the room

- c) HB & Dist Old People's Welfare Cttee

Rob Ward and Mavis Ring spoke in support of the application, also present, Vice Chair, Dorothy Williams

After discussion

It was moved by Cllr Young

Seconded by Cllr Oosthuysen and

RESOLVED: to award £600.00 as Revenue Funding

Note

Cllr Oosthuysen withdrew from the room

- d) Dodnaze Community Association

Atar Hadari, Velma Bates, Jean Delahoy, Glenda Gibson and Helen Tynan attended in support of the application

After discussion

It was moved by Cllr Press

Seconded by Cllr Young and

RESOLVED: to award £10,000 towards Staffing Costs in this financial year, conditional on working with Voluntary Action Calderdale and Community Foundation for Calderdale, and other relevant bodies, in order to produce a business plan aimed at securing the Association's future. The Association to report quarterly to the Council on progress

Note

Cllr Oosthuysen returned to the room
e) Friends of Hebden Bridge Station
David Taylor spoke in support of the application
After discussion
It was moved by Cllr Young
Seconded by Cllr Press and
RESOLVED: to award £1,550.00 towards the cost of an Exhibition & Permanent Displays at Hebden Bridge Station. The committee wish to see more partnership working and liaison with other similar groups

f) Hebden Bridge Brass Band
Alan Bottomley and Ian Plant spoke in support of the application
After discussion
It was moved by Cllr Young
Seconded by Cllr Mrs Beacroft-Mitchell and
RESOLVED: to award £5,000.00 as Revenue Funding

g) Friends of Nutclough Woods
Kate Berridge spoke in support of the application
After discussion
It was moved by Cllr Allison
Seconded by Cllr Young and
RESOLVED: to award £4,985.00 towards the cost of Training & Equipment

h) The Fringe – Hebden Bridge
Alice Hutt spoke in support of the application
After discussion
It was moved by Cllr Young
Seconded by Cllr Mrs Beacroft-Mitchell and
RESOLVED: to defer a decision on an award pending receipt of a draft programme which, at a subsequent meeting, would be considered against Arts Festival activity

i) Mytholm Close Residents Group
Nicola Salter spoke in support of the application
After discussion
It was moved by Cllr Young
Seconded by Cllr Press and
RESOLVED: to offer to purchase the 'Redhill Climber', when the group is ready to receive it, at a cost not to exceed £5,337.00

Meeting closed at 9:50 pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE held WEDNESDAY 4th FEBRUARY 2009

MINUTES

PRESENT : Councillors; **J Oosthuysen (Chair), Mrs C I Bampton-Smith, Mrs J C Beacroft-Mitchell, K A Boggis, S M Press and D K Young**

The Chair explained the reason for meeting being brought forward was due to the need to consider applications received before the end of the financial year. Councillor Oosthuysen also informed members that a meeting would be arranged in March to consider the efficacy of Council's community funding programme.

486. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs; **C Groves and J Smith**

Cllr Smith wished that the reason for her absence, which was due to her not being able to access the building, be included in the minutes.

487. Members` Interests relating to agenda items for this meeting.

Cllr Young declared a personal interest in the a) Holme Street Arts Centre

Cllr Mrs Beacroft Mitchell declared an interest in c) as member on the Executive Committee.

488. Matters arising from Minutes of Meeting held 2nd December 2008 not itemised on this Agenda

There were no matters arising.

489. APPLICATION FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) The Fringe Alternative to HB Arts Festival further to Minute 386 h) A draft programme had been received.

After discussion

It was moved by Cllr Oosthuysen

Seconded by Cllr Young and

RESOLVED: to defer until first meeting of new financial year. To write to the applicant inviting her to attend the meeting to give a presentation.

- NOTE Councillor Young declared an interest and did not take part in the discussion.
- NOTE Councillor Press declared an interest and did not take part in the discussion.
- 490. Holme Street Arts Centre**
Dave Skelton spoke in support of the application and answered members questions.
After discussion
It was moved by Cllr Beacroft-Mitchell
Seconded by Cllr Oosthuysen and
RESOLVED: to award £1,400.00 for a replacement boiler at Holme Street Arts Centre.
- NOTE Councillor Mrs Beacroft-Mitchell declared an interest in the next application and did not take part in the discussion.
- 491. Scout Road Community Group**
Ms Gayle Appleyard spoke in support of the application and answered members questions.
After Discussion
It was moved by Cllr Press
Seconded by Cllr Young and
RESOLVED: to award £4,000 for the Major Drainage Works on site of Scout Road Playing Field.
- 492. Alternative Technology Centre**
Polly Webber spoke in support of the application and answered members questions
After discussion
It was moved by Cllr Press
Seconded by Cllr Mrs Bampton-Smith and
RESOLVED:- to award £2,000 towards Energy Efficiency Advice and Support and in order to help with publicity and costs, to invite organisation to include details and information in the Town Council's Town Talk which will go to print in Spring 2009.
- 493. MYTHOLMROYD COMMUNITY CENTRE**
It was agreed to receive report on rent increases to community groups and review Minutes 419 c) i) and 462 at the next meeting.
- 494. DATE OF NEXT MEETING**
It was agreed to hold the next meeting on Wednesday 4th March at 6.30pm.
- Councillor Mrs Beacroft-Mitchell requested that an item to discuss Luncheon Clubs be included on the next agenda.

Meeting closed at 7.25pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE held WEDNESDAY 4th MARCH 2009

MINUTES

PRESENT : Councillors; Mrs J C Beacroft-Mitchel (Chair), Mrs C I Bampton-Smith, K A Boggis, C Groves, S M Press, J Smith and D K Young

550. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr **J Oosthuysen**

551. Members` Interests relating to agenda items for this meeting.

Cllr Mrs Beacroft-Mitchell declared a personal interest in Minute 553 only as Councils appointed representative to R.O.Y.D.

552. Matters arising from Minutes of Meeting held 4th February 2009 not itemised on this Agenda

Cllr Mrs Beacroft-Mitchell had received information that Councils were advised not to support 'Luncheon Clubs'. The Clerk was asked to investigate

553. MYTHOLMROYD COMMUNITY CENTRE

Report on rent increases to community groups and review of Minutes 419 c) i) and 462

After discussion

It was agreed to write to the Association in an attempt to decide if the decision was correctly arrived at and fair. To that end the Association would be asked to submit minutes of the meeting of 27th January 2009 and be asked to answer the following question. Does the Association permit employees to vote? and if so please forward a copy of the document permitting this action, together with the minutes of the meeting where the document was approved, a reply required within 14 days of the date of the letter.

A copy of the letter to be forwarded to Voluntary Action Calderdale

554. REVISED COMMUNITY FUNDING PROCESS

After discussion

It was agreed not to attempt to make a distinction between Arts and Entertainment and permit the award of one small grant and one large grant, in exceptional circumstances, within a 12 month period

The Funding Committee should meet every 2 months and publicise qualifying dates for submissions.

Targets should be set on the level of funding per category and members should decide what category any particular application fits.

The priority remains 'Youth'

A Press release to be issued to encourage further applications particularly in the areas of Social Enterprise, Youth and Inclusion

555.

DATE OF NEXT MEETING

The Chair thanked all those for attending and their work throughout the year and left the date of the next meeting open, probably June