

## HEBDEN ROYD TOWN COUNCIL

MEETING of the TOWN COUNCIL (Finance & General Purposes)  
held WEDNESDAY 14<sup>th</sup> MARCH 2007

### MINUTES

**PRESENT** Councillors; E Ward(Chair), J T Allison, Mrs C I Bampton Smith, Beacroft-Mitchell, Mrs Beacroft-Mitchell, S Brown, P Coles, R Dixon, M Elder, N Fekri, J Frederiksen S Press, Dr M Smith and D K Young

Also present Ward Councillor Janet Battye, Andrew Marsden (Mytholmroyd Community Centre) and 3 members of the public

**476. PUBLIC QUESTION TIME**

There were no questions from the public

**477. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs; **G Gabbi, P Monahan** and **Mrs M L Murty** and for lateness **Cllr Coles.**

It was moved by Cllr Mrs Ward

Seconded by Cllr Elder and

RESOLVED: to note the apologies

**478. REARRANGEMENT OF AGENDA**

It was moved by Cllr Young

Seconded by Cllr Elder and

RESOLVED:

To consider Item 9 next and Item 17 before Item 10

The Mayor announced that there would be a late item, **LETTER IN LOCAL PRESS** which would be considered confidential as Item 20

**479. Members' Interests relating to agenda items for this meeting.**

Cllr Mrs Bampton Smith declared a personal interest in items 4 o) and 7 b),

Mrs Beacroft-Mitchell declared a personal interest in item 10 b),

Cllr Beacroft-Mitchell declared a personal interest in items 7 b), 10 b) and 11 b),

Cllr Brown declared a personal interest in item 8 and Cllr Frederiksen declared a personal interest in item 7 b) only

It was moved by Cllr Mrs Ward

Seconded by Cllr Elder and

RESOLVED: to note

480.

**REPRESENTATIVES TO OUTSIDE BODIES**

a. Mytholmroyd Community Centre

Andrew Marsden responded to questions from members and agreed that the Centre had problems with communications

b. Reports from members

Cllr Frederiksen

Royd Regeneration

Cllr Brown

Fair Trade Forum

Cllr Brown

Ground Floor Project

Cllr Beacroft-Mitchell

Scout Road Community Group

c. HB Walkers are Welcome

It was moved by Cllr Elder

Seconded by Cllr Fekri and

i) RESOLVED: that Cllr Elder be a representative to the organisation

It was moved by Cllr Young

Seconded by Cllr Fekri and

ii) RESOLVED: that Cllr Brown be a representative to the organisation

481.

**COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK**

a) Calderdale MBC Revenue Budget: Cabinet Proposals for consultation

b) Commission for Rural Communities Strengthening the role of Rural Councillors

c) Enjoy England Celebrate St George's Day

d) YLCA NALC - Elections Pack

e) Communities and Local Government Revised Model Code of Conduct – consultation document – responses by 9<sup>th</sup> March 2007

f) Stadt Warstein Sad news – death of wife of Burgermeister

g) Action for Market Towns email bulletin

h) The Connection newsletter of the Phone Co-op

i) HB Walkers Action update

j) SELRAP Campaign to re-open the Skipton to Colne railway line

k) 3-C Admin Volunteers Workshop – Sunday 11<sup>th</sup> March

l) Action for Market Towns Newsletter Issue 4 Winter 07

m) Pennine heritage Ltd eco- museum update

n) The Clerk Vol 37 No 2 - March 2007

o) WYPF New Employer contribution rate 14.8%

p) Bronte Boats email from Sharon Pickard – Marina concerns

q) Clerks & Councils Direct Issue 50 March 2007

r) Calderdale MBC Town/Parish Elections – 3<sup>rd</sup> May 2007

Cllr Fekri offered to report on item a)

The Clerk reported on item e)

In respect of item f) members requested that a condolence card be sent

In respect of item p) Cllr Fekri reported that Calderdale MBC Ward

Councillors were seeking a compromise

It was moved by Cllr Young

Seconded by Cllr Beacroft-Mitchell and

RESOLVED: to note

- 482. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**  
 It was moved by Cllr Young  
 Seconded by Cllr Elder and  
 RESOLVED: to note
- 483. MINUTES OF THE TOWN COUNCIL Development, Environment and Amenities Issues held 28th February 2007**  
 Cllr Young drew attention to the heading which incorrectly stated a Finance & General Purposes rather than a Development, Environment and Amenities meeting  
 It was moved by Cllr Mrs Ward  
 Seconded by Cllr Young and  
 RESOLVED: that the minutes of meeting held 28<sup>th</sup> February 2007, as amended, be accepted as a correct record
- 484. ACKNOWLEDGEMENT OF GRANTS**
- |                                   |                                |
|-----------------------------------|--------------------------------|
| a) Hebden Bridge Cricket Club     | Enabling funding               |
| b) Friends of Mytholmroyd Station | Renovation of Iron Man notices |
| c) HEADS                          | Unfair Trade                   |
- It was moved by Cllr Mrs Ward  
 Seconded by Cllr Young and  
 RESOLVED: resolved to note
- 485. APPLICATION FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**  
 Dodnaze Community Association Pool table and initial stock for tuck shop - £260  
 In the absence of a representative, the Chair proposed to defer consideration to the next Finance & General Purposes meeting
- 486. BUDGET FOR FINANCIAL YEAR 2007/08**  
 A proposition by Cllr Mrs Beacroft-Mitchell seconded by Cllr Fekri not to place any organisation in the Base Budget and put the resulting balance in the Grants Budget was withdrawn  
 It was moved by Cllr Elder  
 Seconded by Cllr Mrs Bampton Smith and  
 i) RESOLVED: to conduct a review of the Base Budget/Grant system and advise all relevant organisations that the base budget system may not be available in future years  
 It was moved by Cllr Young  
 Seconded by Cllr Brown to place £6,000 in the budget for the Alternative Technology Centre  
 It was moved as an amendment by Cllr Beacroft-Mitchell seconded by Cllr Fekri to place £0 in the budget for the Alternative Technology Centre  
 The amendment was approved

It was moved by Cllr Beacroft-Mitchell

Seconded by Cllr Fekri and

ii) RESOLVED: to place £0 in the budget for the Alternative Technology Centre

A recorded vote was requested

FOR Cllrs; Mrs Bampton Smith, Beacroft-Mitchell, Coles, Elder, Fekri, Frederiksen

AGAINST Cllrs; Allison, Mrs Beacroft-Mitchell, Brown, Dixon, Press and Young

ABSTENTIONS 0

The Mayor cast her vote in favour of the proposal

It was moved by Cllr Young

Seconded by Cllr Brown and

iii)RESOLVED: to set the Advertising budget at £500

It was moved by Cllr Young

Seconded by Cllr Beacroft-Mitchell and

iv)RESOLVED: to place £6,000 in the budget for the Arts Festival

It was moved by Cllr Beacroft-Mitchell

Seconded by Cllr Fekri to place £2,500 in the Allotment budget

It was moved as an amendment by Cllr Young seconded by Cllr Press to place £500 in the Allotment budget

The amendment was not supported

A recorded vote was requested

FOR Cllrs; Allison, Mrs Beacroft-Mitchell, Brown, Dixon, Press and Young

AGAINST Cllrs; Mrs Bampton Smith, Beacroft-Mitchell, Coles, Elder, Fekri, Frederiksen and Dr Smith

ABSTENTIONS 0

It was moved by Cllr Beacroft-Mitchell

Seconded by Cllr Fekri and

v) RESOLVED: to place £2,500 in the Allotment budget

It was moved by Cllr Young

Seconded by Cllr Beacroft-Mitchell and

vi)RESOLVED: to put £900 and £300 in the Audit and BT Direct Line budgets respectively

It was moved by Cllr Beacroft-Mitchell

Seconded by Cllr Fekri and

vii) RESOLVED: to place £0 in the budget for the Hebden Bridge Band

A recorded vote was requested

FOR Cllrs; Mrs Bampton Smith, Beacroft-Mitchell, Coles, Elder, Fekri, Frederiksen and Dr Smith

AGAINST Cllrs; Allison, Mrs Beacroft-Mitchell, Brown, Dixon, Press and Young

ABSTENTIONS 0

It was moved by Cllr Young  
Seconded by Cllr Elder and  
viii) RESOLVED: to place £5,000 in the budget for Hebden Bridge Junior  
Band

It was moved by Cllr Mrs Bampton Smith  
Seconded by Cllr Fekri and  
ix) RESOLVED: to place £0 in the budget for CCTV

It was moved by Cllr Beacroft-Mitchell  
Seconded by Cllr Fekri and  
x) RESOLVED: to place £30,000 in the Calder Holmes budget, £20,000 in  
the Station Road Car Park budget and £500 in the Water Park Feasibility  
budget

It was moved by Cllr Young, seconded by Cllr Brown to place £25,000 in the  
Central Street budget

It was moved as an amendment by Cllr Fekri seconded by  
Cllr Beacroft-Mitchell to place £5,000 in the Central Street budget

The amendment was approved

A recorded vote was requested

FOR	Cllrs; Mrs Bampton Smith, Beacroft-Mitchell, Mrs Beacroft-Mitchell, Coles, Elder, Fekri, Frederiksen and Dr Smith
AGAINST	Cllrs; Allison, Brown, Dixon, Press and Young
ABSTENTIONS	0

It was moved by Cllr Fekri  
Seconded by Cllr Beacroft-Mitchell and  
xi) RESOLVED: to place £5,000 in the Central Street budget

A recorded vote was requested

FOR	Cllrs; Mrs Bampton Smith, Beacroft-Mitchell, Mrs Beacroft-Mitchell, Coles, Elder, Fekri, Frederiksen and Dr Smith
AGAINST	Cllrs; Allison, Brown, Dixon, and Young
ABSTENTIONS	Cllrs Press

It was moved by Cllr Young  
Seconded by Cllr Fekri and  
xii) RESOLVED: to place £500 and £100 in the Clocks and Service to the  
Community budgets respectively

It was moved by Cllr Young  
Seconded by Cllr Press and  
xiii) RESOLVED: to place £6,600 in the Community Service Calderdale  
budget

It was moved by Cllr Young  
Seconded by Cllr Beacroft-Mitchell and  
xiv) RESOLVED: to place £0 in the Contingency DEA budget

It was moved by Cllr Young  
Seconded by Cllr Elder and  
xv) RESOLVED: to place £100 in the Council Logo/Regalia budget

It was moved by Cllr Elder  
Seconded by Cllr Young and  
xvi) RESOLVED: to place £3,000 in the Courses budget

It was moved by Cllr Young  
Seconded by Cllr Beacroft-Mitchell and  
xvii) RESOLVED: to place £8,500 in the Elections budget

It was moved by Cllr Young  
Seconded by Cllr Beacroft-Mitchell and  
xviii) RESOLVED: to place £20,000 in the Environmental Renaissance budget

It was moved by Cllr Beacroft-Mitchell Seconded by Cllr Fekri to place  
£5,000 in the Christmas Illuminations budget

It was moved as an amendment by Cllr Young seconded by Cllr Press to place  
£3,000 in the Christmas Illuminations budget  
The amendment was not approved

It was moved by Cllr Beacroft-Mitchell  
Seconded by Cllr Fekri and  
xix) RESOLVED: to place £5,000 in the Christmas Illuminations budget  
A recorded vote was requested

FOR	Cllrs; Mrs Bampton Smith, Beacroft-Mitchell, Mrs Beacroft-Mitchell, Coles, Elder, Fekri and Frederiksen
AGAINST	Cllrs; Allison, Brown, Dixon, Press and Young
ABSTENTIONS	0

It was moved by Cllr Young  
Seconded by Cllr Beacroft-Mitchell and  
xx) RESOLVED: to place £250 in the Floodlights budget

It was moved by Cllr Young, Seconded by Cllr Press to place £5,000 in the  
Ground Floor Project budget

It was moved as an amendment by Cllr Beacroft-Mitchell seconded by Cllr  
Fekri to place £3,000 in the Ground Floor Project budget

The amendment was not approved

It was moved as a further amendment by Cllr Coles seconded by Cllr  
Frederiksen to place £4,000 in the Ground Floor Project budget

The amendment was approved

It was moved by Cllr Coles  
Seconded by Cllr Frederiksen and  
xxi) RESOLVED: to place £4,000 in the Ground Floor Project budget

It was moved by Cllr Young  
Seconded by Cllr Fekri and  
xxii) RESOLVED: to place £250, £1,500, £1,000, £1,000 and £100 in the Hospitality, HRTC Offices, Insurance, Kaberry/Barker and Mayoral Archive budgets respectively

It was moved by Cllr Fekri  
Seconded by Cllr Mrs Bampton Smith and  
xxiii) RESOLVED: to place £3,500 in the Mayor's Allowance budget

It was moved by Cllr Allison  
Seconded by Cllr Fekri and  
xxiv) RESOLVED: to place £4,000 in the Mytholmroyd Community Centre budget

It was moved by Cllr Press  
Seconded by Cllr Elder and  
xxv) RESOLVED: to place £50, £2,600 and £600 in the Petty Cash, Photocopier and Postage budgets respectively

It was moved by Cllr Beacroft-Mitchell  
Seconded by Cllr Fekri and  
xxvi) RESOLVED: to place £4,000 in the Mytholmroyd Regeneration budget

It was moved by Cllr Young  
Seconded by Cllr Elder and  
xxvii) RESOLVED: to place £72,090 in the Salaries budget

It was moved by Cllr Young  
Seconded by Cllr Fekri and  
xxviii) RESOLVED: to place £200 in the Skateboard Park budget

It was moved by Cllr Young  
Seconded by Cllr Fekri and  
xxix) RESOLVED: to place £2,500, £1,000 and £1,000 in the Office Expenditure, Subscriptions and Town Talk budgets respectively

It was moved by Cllr Young  
Seconded by Cllr Elder and  
xxx) RESOLVED: to place £500 in the Twinning budget

It was moved by Cllr Young  
Seconded by Cllr Press and  
xxxi) RESOLVED: to place £450 in the Walkers Action budget

It was moved by Cllr Mrs Bampton Smith  
Seconded by Cllr Frederiksen and  
xxxii) RESOLVED: to place £600 in the Website budget

It was moved by Cllr Fekri  
Seconded by Cllr Beacroft-Mitchell and  
xxxiii) RESOLVED: to place £45,000 in the Grants budget

It was moved by Cllr Mrs Beacroft-Mitchell  
Seconded by Cllr Fekri and  
xxxiv) RESOLVED: to write to all organisations named at this meeting,  
advising them of the increased Grants budget and forthcoming revue of base  
budget and grant funding

It was moved by Cllr Young  
Seconded by Cllr Fekri and  
xxxv) RESOLVED: to place £14,377 in reserves

It was moved by Cllr Allison  
Seconded by Cllr Mrs Bampton Smith and  
xxxvi) RESOLVED: to ask the Clerk to investigate badges/medals

**487.**

**APPROVAL OF CHEQUES ISSUED BY THE CLERK**

a) SWV Ltd	CCTV camera repair	£739.66
b) B Aaron & Son	Bulbs	£81.99
c) J Boom	Travel expenses	£89.59
d) npower	CCTV energy supply	£15.14
e) The Post Office	Stamps	£100.00
f) Copy Technology Ltd	Photocopies	£232.97
g) Gordon Rigg (Nurseries) Ltd	Potato planting kit	£278.72
h) The Phone Co-op	Broadband connection	£38.00
i) Glasdon UK Ltd	Hanging baskets	£2,924.78

It was moved by Cllr Young  
Seconded by Cllr Fekri and  
RESOLVED: to approve the issue of cheques

**488.**

**ACCOUNTS TO BE PAID**

a) Information Commissioner	Registration renewal	£35.00
b) Lambert Print & Design	Town Talk	£112.00
c) Amethyst Horticulture Ltd	Hanging Baskets	£5669.38
d) Mayor's Consort	Parish Government Conference – Travel	£39.90
e) D Dempsey	Parish Government Conference – Travel	£23.60

It was moved by Cllr Fekri  
Seconded by Cllr Frederiksen and  
RESOLVED: to pay the accounts



- 489. STATEMENT OF ACCOUNT**  
Statement of Account up to 08 March 2007  
It was moved by Cllr Young  
Seconded by Cllr Fekri and  
RESOLVED: to note the Statement of Account
- 490. AUDIT FOR FINANCIAL YEAR 2006/07**  
a) Letter from Audit Commission – Appointment of External Auditor  
b) To appoint Internal Auditor  
It was moved by Cllr Frederiksen  
Seconded by Cllr Mrs Bampton Smith and  
RESOLVED: to note the letter from the Audit commission and appoint Yorkshire Audit as Council’s internal auditor
- 491. WEB SITE**  
It was moved by Cllr Beacroft-Mitchell  
Seconded by Cllr Fekri and  
RESOLVED: to ask the Clerk to investigate providers
- 492. STANDING ORDERS**  
To consider review of Financial Standing Orders  
i) Record new Standing Order to specify amount of expenditure delegated to Clerk to be £200.00  
ii) Standing Order 67 a) be amended to read, *“Where it is intended to enter into a contract exceeding £5,000 but not exceeding £10,000 in value for the supply of goods or materials or for the execution of works, the Clerk shall give at least three weeks public notice of such intention in the same manner as public notice of the meetings of the Council is given and advertised in the local press and on the web site to invite tenders. Where the value of the intended contract exceeds £10,000 similar notice shall be given in addition to all firms included in the appropriate standing approved list of contractors maintained by the District Council, or if no such list is maintained then in such newspapers circulating in the district as the Council shall direct.”*  
It was moved by Cllr Young  
Seconded by Cllr Fekri and  
RESOLVED: to adopt the amended Standing Orders
- 493. CALDERDALE LOCAL AREA AGREEMENT**  
After discussion  
It was moved by Cllr Young  
Seconded by Cllr Fekri and  
RESOLVED: to request a seminar

- 494. SERVICE TO THE COMMUNITY AWARD**  
Nominations for Council's Service to the Community Award, one young and one 'not as young' person to be received at the office on or before 28<sup>th</sup> March 2007
- 495. COURSES/CONFERENCES**  
a) The Society of Local Council Clerks – Larger Councils' Conference – London – April 26<sup>th</sup> and 27<sup>th</sup> - £330 +VAT  
b) Skillpath – Managing and Supervising People – 2 days – Leeds £399 +VAT  
It was moved by Cllr Mrs Bampton Smith  
Seconded by Cllr Fekri and  
RESOLVED: To delegate discretion to the Clerk in attending courses
- 496. EXCLUSION OF PUBLIC AND PRESS**  
It was moved by Cllr Mrs Ward  
Seconded by Cllr Mrs Bampton Smith and  
RESOLVED: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw for the reason specified in item 6 of standing order 38."
- 497. LETTER IN LOCAL PRESS**  
The Clerk presented the document received in response to request for legal advice.  
After discussion  
It was moved by Cllr Beacroft-Mitchell  
Seconded by Cllr Fekri and  
RESOLVED: to write to the local press detailing concerns and also to Council's staff to affirm support for them

The Mayor announced that the Civic Dinner would be on 14<sup>th</sup> April at Mytholmroyd Community Centre

Meeting closed at 9:40 pm