

## HEBDEN ROYD TOWN COUNCIL

**MEETING of the TOWN COUNCIL**  
held **WEDNESDAY 12<sup>th</sup> DECEMBER 2007**

### MINUTES

**PRESENT** Councillors; **N Fekri(Chair), C Bampton Smith, Mrs Beacroft-Mitchell, S Brown(left after Minute 433), R Dixon, M Foster(left after Minute 430), J Gabbi, C Groves, L Jones, J Oosthuysen(arrived during Minute 413), Dr M A Smith, and D Young**

Also present HRTC Project Officer, Environmental Community Warden and 3 members of the public

**410. PUBLIC QUESTION TIME**

There were no questions from members of the public

**411. APOLOGIES FOR ABSENCE**

Apologies for absence were received from **J C Beacroft-Mitchell, S Press, S Trickett, E Ward and H Ward** and from **Cllr Dixon** for lateness

It was moved by Cllr Mrs Bampton Smith

Seconded by Cllr Groves and

i) **RESOLVED:** to send a card to Cllr Mrs Ward wishing her a speedy recovery

It was moved by Cllr Fekri

Seconded by Cllr Young and

ii) **RESOLVED:** to note the apologies

**412. Members' Interests' relating to agenda items for this meeting.**

Cllr Brown declared a prejudicial interest in Minute 434 a)only as a nearby resident

**413. ARTS FESTIVAL**

Three members of the Festival including Graham Packham (Chair) and Rebecca Yorke outlined arrangements for the Arts Festival 2008 and responded to questions from members

The Mayor thanked the representatives for attending and wished the Festival success

**414. TO RECEIVE ANY COMMUNICATIONS FROM THE TOWN  
MAYOR AND THE CLERK**

- Note Cllr Oosthuysen declared a prejudicial interest and Cllr Groves and Cllr Young declared a personal interest in item a) only
- |                               |   |
|-------------------------------|---|
| a) The World on Your Doorstep | Request for inclusion in base budget  |
| b) Calderdale MBC             | Scout Rd. Former Landfill Site  |
| c) Co-op Bank                 | it's your community   |
| d) Country Air                | Autumn 2007   |
| e) Calderdale MBC             | Calderdale Call – December 2007   |
| f) HB Brass Band              | Plans for Marching Contest  |
| g) The Bag Ladies             | request to address Council  |
| h) YLCA Election results      | Calderdale Local Strategic Partnership representatives<br>Main. Cllr R Greenwood,<br>Deputy. Cllr S Brown |
| i) Action for Market Towns    | Newsletter December 2007  |
| j) YRCC                       | Funding for community shops   |
| k) Cllr Young                 | Staffing Committee meeting  |

In respect of item h)

It was moved by Cllr Young

Seconded by Cllr Groves and

i) RESOLVED: to congratulate Cllr Brown on his election as Deputy representative to the Calderdale Local Strategic Partnership

It was moved by Cllr Brown

Seconded by Cllr Young and

ii) RESOLVED: to write to Cllr Greenwood requesting that he consult with the other parish and town councils prior to Partnership meetings

In respect of item k)

It was moved by Cllr Young

Seconded by Cllr Fekri and

RESOLVED: that the substitutes to the Staffing Committee be Cllr Groves and Cllr Jones

The Clerk was asked to email substitute forms to all members

It was moved by Cllr Young

Seconded by Cllr Fekri and

RESOLVED: to note and action as above

The Mayor was pleased to announce that the successful bid for the Peoples' Millions had been the subject of discussion at parliament and went on to congratulate Council's Officers for their work

**415. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**

It was moved by Cllr Young

Seconded by Cllr Fekri and

RESOLVED: to note the report

**416. MINUTES OF THE ALLOTMENTS COMMITTEE held 28<sup>th</sup> November 2007**  
In respect of Minute 385, Yorkshire Local Councils' Associations had asked that Ward Cllrs be consulted  
It was moved by Cllr Fekri  
Seconded by Cllr Groves and  
RESOLVED: that the minutes of meeting held 28<sup>th</sup> November 2007 be accepted as a correct record

**417. MINUTES OF THE TOWN COUNCIL held 28<sup>th</sup> November 2007**  
In respect of Minute 396 p) the card was a thank you to the Clerk for work with Year 5 in the school  
In respect of Minute 405 Cllr Brown requested that the meeting be held, "As soon as possible", rather than "before Christmas"  
It was moved by Cllr Young  
Seconded by Cllr Fekri and  
RESOLVED: that the minutes of meeting held 28<sup>th</sup> November 2007, as amended, be accepted as a correct record

Extra Item

**418. PLASTIC BAG FREE CAMPAIGNERS**  
Mandi Paramour updated members on achievements and plans for the future and was encouraged by members to issue a press release

**419. ANNUAL REVIEW**  
Presentations on role and achievements of the Project Officer and the Environmental Community Warden were received by members  
The presentations were received with pleasure, the Mayor congratulated the Officers on an incredibly successful year and the officers were asked to issue a press release on the achievements

**420. CENTRAL STREET**  
The project was still short of identifiable support from landowners in particular and more time was needed but members were encouraged to attend the Scrutiny Panel meeting on 20<sup>th</sup> December

**421. REPRESENTATIVES TO OUTSIDE BODIES**  
The Clerk pointed out that the Hebden Bridge Partnership representation was important particularly whilst the asset transfer of the Council Offices and Youth House were under consideration. It was agreed to assign two substitute members as representatives.  
It was moved by Cllr Young  
Seconded by Cllr Mrs Bampton Smith and  
i) RESOLVED: that Cllr Oosthuysen be a substitute representative  
And

It was moved by Cllr Oosthuysen  
Seconded by Cllr Mrs Bampton Smith and  
ii) RESOLVED: Cllr Jones be a substitute representative  
Representatives should discuss the matter of Hebden Royd Town  
Council's obligation to provide a director at the next partnership  
meeting

It was moved by Cllr Young  
Seconded by Cllr Jones and  
iii)RESOLVED: to note

- 422. APPROVAL OF CHEQUES ISSUED BY THE CLERK**
- |                 |        |         |
|-----------------|--------|---------|
| The Post Office | Stamps | £100.00 |
|-----------------|--------|---------|
- It was moved by Cllr Young  
Seconded by Cllr Jones and  
RESOLVED: to approve the issue of a cheque

- 423. ACCOUNTS TO BE PAID**
- |                             |                                     |         |
|-----------------------------|-------------------------------------|---------|
| a) Calder Valley Skip Hire  | Autumn clean-up (7 Skips)           | £904.75 |
| b) Beardsworths             | Midgley Road Planting               | £276.26 |
| c) The Clerk                | Travel exp. – Conferences           | £133.49 |
| d) Evans Vettori Architects | Feasibility Study – Council Offices | £998.75 |
| e) Cotterills               | Office Equipment                    | £12.03  |
| f) Angel Springs            | Sanitisation and Water              | £38.83  |
| g) Environmental C. Warden  | Expenses                            | £108.03 |
- It was moved by Cllr Young  
Seconded by Cllr Mrs Beacroft-Mitchell and  
RESOLVED: to pay the accounts

- 424. STATEMENT OF ACCOUNT**  
Statement of Account up to 6<sup>th</sup> December 2007  
The Clerk drew attention to the possible need to fund CCTV for  
several months in the Financial Year 2007/08  
The Clerk announced the death of one of the partners in Yorkshire Audit  
It was moved by Cllr Fekri  
Seconded by Cllr Mrs Beacroft-Mitchell and  
i) RESOLVED: to send a card with condolences
- It was moved by Cllr Young  
Seconded by Cllr Mrs Beacroft-Mitchell and  
ii) RESOLVED: to approve the Statement of Account
- After discussion  
It was agreed that the meeting scheduled for 16<sup>th</sup> January would be  
devoted to Budget and Precept setting

- 425. ACKNOWLEDGEMENT OF GRANTS**  
The World on Your Doorstep Festival 2008  
It was moved by Cllr Young  
Seconded by Cllr Groves and  
RESOLVED: to note
- 426. SUBSCRIPTION**  
a) The Society of Local Council Clerks - £161.00  
It was moved by Cllr Mrs Bampton Smith  
Seconded by Cllr Oosthuysen and  
RESOLVED: to pay the subscription
- b) Institute of Local Council Management  
It was moved by Cllr Fekri  
Seconded by Cllr Mrs Beacroft-Mitchell and  
RESOLVED: To enroll the Clerk as a Member of the Institute of Local Council Management at a cost of, Membership £65.00 pa plus initial administration fee of £15 to provide Continuous Professional Development
- 427. GRANTS PROCEDURE**  
Cllr Mrs Beacroft-Mitchell announced that the working party had met this evening but needed more time to formulate their recommendations. A further meeting would take place prior to reporting to the Council meeting on 9<sup>th</sup> January 2008
- 428. TRAFFIC ISSUES**  
a) Station Road Car Park – Traffic Regulation Order  
b) Old Gate/Market Street Junction changes  
It was moved by Cllr Young  
Seconded by Cllr Mrs Bampton Smith and  
RESOLVED: to note the information on both items
- 429. FLY POSTING AND STREETSCENE**  
Report from Environmental Community Warden  
It was moved by Cllr Young  
Seconded by Cllr Dixon and  
RESOLVED: to adopt the 4 recommendations of the report
- 430. QUALITY TOWN STATUS**  
After discussion  
It was moved by Cllr Young  
Seconded by Cllr Mrs Beacroft-Mitchell and  
RESOLVED: To form a ‘cluster’ with the other town and parish councils in Calderdale in seeking to establish a charter with Calderdale MBC to be initially officer led

- 431. COURSES/CONFERENCES**  
The Society of Local Council Clerks - Conference Programme 2008  
It was moved by Cllr Young  
Seconded by Cllr Oosthuysen and  
RESOLVED: to note
- 432. CALDERDALE LOCAL DEVELOPMENT FRAMEWORK**  
Supplementary Planning Documents (Public Participation – Regulation 17)  
**Consultation** - Draft Developer Contributions Towards meeting Open Space, Sports and Recreation (SPD) and Sustainability Appraisal Report  
It was moved by Cllr Mrs Bampton Smith  
Seconded by Cllr Jones and  
RESOLVED: to write to Calderdale MBC stating that S106 monies should be quarterly phased payments rather than the full amount on completion of a project and that all projects comply with sustainability and disability criteria
- 433. NAG**  
Child Protection Issue  
Agreed to respond to the letter and ensure that planting was carried out
- 434. PLANNING APPLICATIONS**
- a) **Application 07/02457/LBC (list dated 25.11.07)** for application to regularise velux skylight on East elevation (Listed Building Consent) at 27 NUTCLOUGH, HEBDEN BRIDGE.  
It was moved by Cllr Young  
Seconded by Cllr Mrs Bampton Smith and  
RESOLVED: Recommend Approval
- b) **Application 07/02460 (list dated 25.11.07)** to re-build of double garage due to storm damage re-using existing concrete foundations at CROW NEST COTTAGE, CROW NEST ROAD, HEBDEN BRIDGE.  
It was moved by Cllr Young  
Seconded by Cllr Jones and  
RESOLVED: Recommend Refusal – use of inappropriate materials
- c) **Application 07/02383 (list dated 2.12.07)** for conversion and alteration of existing house into four 2 bedroom apartments at CROW NEST HOUSE, CROW NEST ROAD, HEBDEN BRIDGE.  
It was moved by Cllr Young  
Seconded by Cllr Oosthuysen and  
RESOLVED: Recommend Approval
- d) **Application 07/02165/LBC (list dated 25.11.07)** for replacement of roof, new porch to rear, new windows and doors and internal alterations (Listed Building Consent) at 2 SPA TERRACE, CRAGG VALE.  
It was moved by Cllr Young  
Seconded by Cllr Mrs Beacroft-Mitchell and  
RESOLVED: Recommend Approval

e) **Application 07/02331 (list dated 25.11.07)** for proposed residential development of two new dwellings (Outline) at LAND OFF STUBBING HOLME ROAD, HEBDEN BRIDGE.

It was moved by Cllr Young

Seconded by Cllr Mrs Bampton Smith and

RESOLVED: Recommend Refusal – Refusal – concern for safety of pedestrians and vehicle users on this already congested narrow access road and flood risk

f) **Application 07/02421/CAC (list dated 25.11.07)** for demolition of existing workshop and office (Conservation Area Consent) at 19 OLD GATE, HEBDEN BRIDGE.

It was moved by Cllr Young

Seconded by Cllr Jones and

RESOLVED: Recommend Approval

g) **Application 07/02449 (list dated 25.11.07)** for demolition of workshop and offices and construction of 2 shop/office/café units and 6 apartments at 19 OLD GATE, HEBDEN BRIDGE.

It was moved by Cllr Young

Seconded by Cllr Jones and

RESOLVED: Recommend Approval

h) **Application 07/02362 (list dated 25.11.07)** for extension and refurbishment at school at SCOUT ROAD J & I SCHOOL, SCOUT ROAD, MYTHOLMROYD

It was moved by Cllr Jones

Seconded by Cllr Mrs Beacroft-Mitchell and

RESOLVED: Recommend Approval

#### AMENDMENT TO WEEKLY LIST 9.11.07

i) **Application 07/02224** for construction of 58 residential units (Full Application) and 2500 sq metres commercial use (Outline Application) (**Departure**) at SITE OF FORMER MYTHOLM WORKS, KING STREET, HEBDEN BRIDGE

It was moved by Cllr Young

Seconded by Cllr Jones and

RESOLVED: Recommend Approval – subject to satisfactory highways report and this council does have concerns in relation to, the omission of commitment to build the employment element, wish to see use of natural materials only, the development integrated more with the Mytholm Housing Development and 20% Social Housing

j) **Application 07/02481 (list dated 2.12.07)** for two storey rear extension at 16 CALDENE CROFT, MYTHOLMROYD

It was moved by Cllr Young

Seconded by Cllr Oosthuysen and

RESOLVED: Recommend Approval

k) **Application 07/02236 (list dated 2.12.07)** for provision of four new build town houses and conversion of ex Alexandra Mill into ten apartments at SITE OF ALEXANDRA MILL, BURNLEY ROAD, MYTHOLMROYD.

It was moved by Cllr Mrs Bampton Smith

Seconded by Cllr Oosthuysen and

RESOLVED: Recommend Refusal – unsympathetic design in proximity of Listed Building, concern re increased traffic on highway and lack of commitment to affordable housing

WITHDRAWN 14.2.07

l) Application 07/02235 for proposal to construct a domestic wind turbine on land adjacent to Knowle Farm at LAND NORTH OF KNOWL FARM, KNOWL HILL, CRAGG VALE.

WITHDRAWN 22.11.07

m) Application 07/01933 for conversion of farm outbuilding to dwelling at OUTBUILDING AT STANNERY END FARM, STANNERY END LANE, CRAGG VALE

It was moved by Cllr Fekri

Seconded by Cllr Young and

RESOLVED: that the recommendation on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

**435. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERLDALE MBC**

The Clerk reported on planning Notices received from the Chief Town Planning Officer **GRANTING PLANNING PERMISSION** to applications previously considered.

It was moved by Cllr Young

Seconded by Cllr Fekri and

RESOLVED:- to note the information

**436. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERLDALE MBC**

The Clerk reported on planning Notices received from the Chief Town Planning Officer **REFUSING PLANNING PERMISSION** to applications previously considered.

It was moved by Cllr Young

Seconded by Cllr Fekri and

RESOLVED:- to note the information

Meeting closed at 9:52 pm