

## HEBDEN ROYD TOWN COUNCIL

MEETING of the TOWN COUNCIL (Finance & General Purposes)  
held WEDNESDAY 5<sup>th</sup> JULY 2006

### MINUTES

**PRESENT** Councillors; E Ward(Chair), J T Allison, Mrs C I Bampton Smith, Beacroft-Mitchell, S Brown, P Coles, R Dixon, M Elder, N Fekri, J Frederiksen, P Monahan, Mrs M L Murty, N J Yorke and D K Young

**120. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs; Mrs Beacroft-Mitchell, Gabbi, and Dr Smith

**121. Members' Interests' relating to agenda items for this meeting.**

**122. TO RECEIVE ANY COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK**

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| a) West Yorkshire Metropolitan Ambulance Service | Community Responder Scheme                                 |
| b) Erringden PC                                  | Drinking in public places                                  |
| c) Calderdale MBC                                | use of Council Office for Marriages and Civil Partnerships |
| d) Stadt Warstein                                | Programme for Boundary Walk                                |
| e) Bank Transfer                                 | €231.20 from St Pol sur Ternoise                           |
| f) HEADS   | Reply to letter from                                       |
| g) Calderdale MBC                                | Young Peoples Service                                      |
| h) University of Wales                           | Survey of Parish & Town Councils                           |
| i) Market Town Ltd                               | Newsletter – website sales                                 |
| j) agepartnershipgroup                           | Be Ready   |
| k) Co-op Bank                                    | Tariffs and Interest Rates                                 |
| l) Calderdale MBC                                | Community Grants Panel 2006/7 Update                       |
| m)DMH Solutions Ltd                              | Risk assessment software                                   |
| n) Michael Allen                                 | Local Issues   |

Cllr Young asked about items e) and g)

e) was funding from the EU requested by St Pol sur Ternoise to assist Hebden Royd Town Council with a twinning visit

g) the location of the building for young people was the former Youth Action Café on Hanging Royd Lane

In respect of Item n)  
It was moved by Cllr Mrs Bampton Smith  
Seconded by Cllr Elder and  
RESOLVED: to write to Mr Allen thanking him for his interest and contribution to local affairs

Late item o) Advertising of position of Project Officer  
After discussion  
It was moved by Cllr Young  
Seconded by Cllr Beacroft-Mitchell and  
RESOLVED: to place the advert for 2 weeks in the Hebden Bridge Times, one insertion in the Halifax Courier and on the Council's web site

**123. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**

It was moved by Cllr Young  
Seconded by Cllr Beacroft-Mitchell and  
RESOLVED: to note the information

**124. MINUTES OF THE TOWN COUNCIL, (Finance and General Purpose Issues) held 7<sup>th</sup> JUNE 2006**

It was moved by Cllr Young  
Seconded by Cllr Fekri and  
RESOLVED: that the minutes of meeting held 7<sup>th</sup> June 2006 be accepted as a correct record

**125. Matters arising from meeting of Council held 7th JUNE 2006 not itemised on this agenda**

There were no matters arising  
It was moved by Cllr Mrs Ward  
Seconded by Cllr Mrs Bampton Smith and  
RESOLVED: to note

**126. REPRESENTATIVES TO OUTSIDE BODIES**

It was moved by Cllr Mrs Ward  
Seconded by Cllr Fekri and  
i) RESOLVED: to include Todmorden & Upper Valley Social Car Service amongst the list of Outside Bodies

It was moved by Cllr Young  
Seconded by Cllr Mrs Bampton Smith and  
ii) RESOLVED: to appoint Cllr Brown as Council's representative to Todmorden & Upper Valley Social Car Service

a) Reports  
Cllr Brown  
Cllr Brown

Ground Floor project  
Hebden Royd Partnership

Discussion took place regarding Hebden Bridge Youth Committee and Upper Valley Action Group  
 Cllrs Allison and Brown would attend the meeting of the latter and report to Council on any need to formalise arrangement

**127. APPROVAL OF CHEQUES ISSUED BY THE CLERK**

a) npower	Floodlights	£43.50
b) The Post Office	Stamps	£100.00
c) YLCA	Scarborough Conference	£438.00

It was moved by Cllr Young  
 Seconded by Cllr Fekri and  
 RESOLVED: to approve the issue of cheques

**128. ACCOUNTS TO BE PAID**

a) LexisNexis	Local Council Administration 7 <sup>th</sup> Ed	£65.45
b) Lambert Print & Design	Town Talk Spring Ed	£112.00
c) Calderdale MBC	Art Wall Calder Holmes Park	£1098.63
d) Mytholmroyd Parish Ch	Parish Hall - Civic Service	£50.00
e) Angel Springs	Water plus Service	£18.81
f) J Robinson	Catering – Civic Service	£360.00
g) Springwood Engineering	Hanging Basket Brackets	£1269.00
h) Calderdale MBC	Fixing Hanging Basket Brackets	£1198.50
i) Calderdale MBC	Environmental Street Warden – wages	£1938.44
j) Yorkshire Audit	Internal Audit Financial Year 2005/06	£250.00
k) BT	Direct Line	£61.31

It was moved by Cllr Young  
 Seconded by Cllr Elder and  
 RESOLVED: to pay the accounts

**129. STATEMENT OF ACCOUNT**

Statement of Account up to 29<sup>th</sup> June 2006

**130. AUDIT 2005/06**

a) It was moved by Cllr Young  
 Seconded by Cllr Frederiksen and  
 RESOLVED: to note the report from the Internal Auditor and increase Fidelity Cover to £300,000

b) It was moved by Cllr Mrs Bampton Smith  
 Seconded by Cllr Coles and  
 RESOLVED: To appoint Cllr Elder as self regulating auditor

c) It was moved by Cllr Young  
 Seconded by Cllr Fekri and  
 RESOLVED: To approve account for the financial year 2005/06

- d) It was moved by Cllr Mrs Ward  
 Seconded by Cllr Fekri and  
 RESOLVED: that Council has;
- i) Prepared its accounts in the way prescribed by law
  - ii) Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge
  - iii) Only done things it has the legal power to do and has conformed to codes of practice and standards in the way it has done so
  - iv) Considered all the risks it faces in the operation of the Council and has dealt with them properly

**131. ACKNOWLEDGEMENT OF GRANTS**

- a) Community Transport Calderdale Social Car Service Todmorden & Upper Valley
- b) Hebden Royd Senior Section Girl Guiding District Fun Day
- c) Hebden Royd United JAFc Strakonice reception

**132. STANDING ORDER**

It was moved by Cllr Young  
 Seconded by Cllr Mrs Bampton Smith and  
 RESOLVED: not to adopt Standing Order to read, *“For the purposes of Schedule 12 paragraph 41 of the Local Government Act 1972, the ‘next suitable meeting’ for Finance & General Purposes means the next meeting to consider Finance & General Purpose issues and similarly for Development, Environment and Amenity issues.”*

**133. HEBDEN BRIDGE COUNCIL OFFICES**

- a) The Council members of the working party would be Cllrs; Mrs Ward, Brown, Dixon, Fekri and the Clerk  
 The Clerk to arrange a meeting and invite other Parish Councils
- b) The Clerk reported that Calderdale MBC did not consider that there was accommodation available on the ground floor at the present time  
 It was moved by Cllr Young  
 Seconded by Cllr Mrs Bampton Smith and  
 RESOLVED: to refer the matter to the Staffing Committee

**134. COURSES/CONFERENCES**

- a) YLCA – Joint Annual Meeting – York 15<sup>th</sup> July
  - b) Yorkshire & the Humber Regional Training Partnership – Workshop - Development Control and Section 106 agreement
  - c) Skillpath – The Indispensable Assistant
- It was moved by Cllr Mrs Bampton Smith  
 Seconded by Cllr Fekri and  
 RESOLVED: to note the information

Meeting closed at 8:18 pm