

## HEBDEN ROYD TOWN COUNCIL

### MEETING of the ENVIRONMENTAL RENAISSANCE SUB-COMMITTEE held WEDNESDAY 13<sup>th</sup> July 2005

#### MINUTES

**PRESENT:** Cllrs Dave Young, Stewart Brown, Robin Dixon, Mrs Betty Ward, Mrs Christine Bampton-Smith (late), Martin Summerscales (Calderdale MBC), Jane Williams (Calder Future) Tony Wright (Environmental Community Warden), Steve Farrell. Ollie Farrell.

**141. ELECTION OF CHAIR**

It was moved by Cllr Dixon

Seconded by Cllr Mrs Ward and

RESOLVED:- that Cllr Young be Chair of the sub-committee for the year 2005/06

**142. MINUTES OF WORKING PARTY HELD 21<sup>st</sup> MARCH 2005**

Minutes of Working Party meeting, 21<sup>st</sup> March 2005 were Agreed as a correct record.

**143. Matters Arising from Meeting held 21<sup>st</sup> March 2005.**

The purchase of a watering machine was no longer needed. Shopkeepers were watering the hanging baskets themselves.

**144. ENVIRONMENTAL STREET WARDEN**

**a) Annual Report**

The sub-committee thanked Tony for his report

**b) Current Projects**

i) Agreed to recommend purchase, at increased cost, of tourist signs. £67.50 extra each. Total £135.

ii) Agreed to recommend up to £120 to buy a watering dispenser for hanging baskets.

iii) Environmental Warden to contact Richard Binks-Calderdale MBC, to discuss his plans for Bridge Gate, so as to collaborate ideas and schedules

iv) Agreed to recommend expenditure of £2000 on the Midgley Road project.

v) Cllr Ward requested bulbs to be planted at the Mytholmroyd surgery.

**145. GRAFFITI WALL**

Steve Farrell presented the case for a legal street art wall. He asked for council support and offered free materials for the wall. Later, he offered assistance in any consultation process needed to implement a wall. All members in support. It may be necessary to apply for planning permission. A letter to the director of Community Services stating support required.

146.

**FUTURE PROJECTS**

- i) Agreed to recommend expenditure of £116 for a training course for the Environmental Warden.
- ii) Environmental Warden to find costings for Station Road bike park.
- iii) Environmental Warden to approach Business Association, Rotary Club and shopkeepers to find level of interest in advertising for proposed folding map.
- iv) Agreed to recommend autumn clean up and increase skips to 6. Cost £700 approximately.

147.

**GROT SPOTS**

- a) Environmental Warden to write to Lancashire County Council to urge them to re-landscape and plant Hawksclough to it's previous standard.
- b) Environmental Warden to contact Estates, Calderdale MBC concerning the adoption of the Ted Hughes sign verge.
- c) Cllr Brown requested ideas for projects for the Memorial Gardens/Marina.
- d) Calder Future thanked Hebden Royd Town Council and the Environmental Warden for participation in River Day.
- e) Agreed to recommend donation of £600 to Search and Rescue, co-ordinated by Calder Future' to clean the River Calder between Hebden Bridge Railway Station and Walkley's Clogs.
- f) Environmental Warden to liaise with Calder Future about other river based projects.
- g) Environmental Warden to cost development of Oldgate green areas.
- h) Letter to Calderdale MBC expressing disapproval of removal of recycling bins from Hebden Royd.
- i) Youth offenders to tour Hebden Royd approximately every 6 weeks to clean up grot spots.

It was moved by Cllr Young

Seconded by Cllr Mrs Ward and

**RESOLVED:** to recommend adoption by Development, Environment and Amenities Committee

Meeting closed 8:59 pm

## HEBDEN ROYD TOWN COUNCIL

### MEETING of the ENVIRONMENTAL RENAISSANCE SUB-COMMITTEE held WEDNESDAY 28th SEPTEMBER 2005

#### MINUTES

**PRESENT:** Cllrs Dave Young, Mrs Christine Bampton-Smith, Mrs Betty Ward, Robin Dixon (late), Stewart Brown (late), Martin Summerscales (Calderdale MBC), Tony Wright (Environmental Community Warden).

**272. APOLOGIES**

An apology for absence was received from Jane Williams (Calder Future)

**273. MINUTES OF THE SUB-COMMITTEE HELD 13TH JULY 2005**

Minutes of the Sub-Committee meeting held on 13th July 2005 were agreed as a correct record.

**274. Matters arising from the Meeting held 13th July 2005**

£30 had been spent on a watering dispenser.

Proposed Station Road bike park was costed at £60,000. The land to be used for this has been requested by Calderdale MBC for use to store equipment during traffic road works in 2006. Therefore, the bike park project is put on hold.

Calderdale MBC does not want the verge at Fallingroyd where the Ted Hughes sign is situated to be adopted/tended by anyone other than themselves.

It was agreed to write to Calderdale MBC re-expressing our disapproval of the removal of the re-cycling bins from Hebden Royd.

**275. EXISTING PROJECTS**

a. Midgley Road

Calder High School and Stuart Elwin (Calderdale MBC) will liaise to plan the project.

b. Hanging Baskets

It was agreed to send the evaluation form to council members and shopkeepers. It was agreed to continue and expand the scheme next year. It was agreed to write to John Bates thanking him for the flowers put on the bus stop at Mytholmroyd.

c. Skateboard Competition

The sub-committee thought the skate board event was a great success and would like to hold a similar event next year.

d. Midnight Football

The sub-committee were informed of the success of this project in which Hebden Royd young people took part and of similar activities

upcoming, organized by West Yorkshire Police, the Community Safety Partnership and the Environmental Community Warden.

- e.
  - i) Tourist signs  
The sign at the rail way station is up and it was agreed to follow up quickly as to when the other sign would be put up.
  - ii) Folding Map  
It was agreed not to continue with the folding map project.
  - iii) Alice Longstaff Collection  
It was agreed to recommend to donate £50 for allowing us to use their photographs on the signs.
- f. Street Art Wall  
It was agreed to submit a planning application for the Street Art Wall, which would cost approximately £1000 plus £80 an hour for two workers including paint, to paint it out two or three times a year. Expected time: one hour per paint out session.
- g. Hawksclough  
Negotiations are still on going over the reinstatement of the land at Hawksclough. The Environmental Community Warden will query Legal Services as to how to proceed and speak with Enforcement concerning the recently built conservatory on this land.

**276. BIG GREEN WEEK**

- a. It was agreed to put out a press release about the bulb planting project and pass around a volunteer sheet to the Full Council meeting prior to commencement on 12<sup>th</sup> November 2005.
- b. Six skips have been ordered for the autumn clean up and on the next clean up it was proposed Mytholmroyd Community Centre be included.
- c. It was agreed to contact Calderdale MBC to see if they would partner Hebden Royd Town Council in the buying of degradable dog fouling bags.

**277. OTHER PROJECT COSTS**

- a. It was agreed to spend **£1265 approximately** for three metre square planters and a bench for the area on Old Gate by the old pack horse bridge with the weeping willow tree.
- b. The Environmental Community Warden will enquire as to what type of planting could take place on Old Gate opposite the Hole in the Wall pub.
- c. It was agreed to write a letter to Richard Binks in reply for his call for comments for the final Traffic Review plans concerning the area on Bridge Gate between the bridge and Coffee Cali and for planters on the pavement.
- d. It was agreed to ask the Town Clerk for an up to date written financial statement concerning the budget/expenditure of the Environmental Renaissance Sub-Committee.

Meeting closed at 8:30 pm

## HEBDEN ROYD TOWN COUNCIL

### MEETING of the ENVIRONMENTAL RENAISSANCE SUB-COMMITTEE held MONDAY 21<sup>st</sup> NOVEMBER 2005

#### MINUTES

**Present:** Cllrs Dave Young, Mrs Christine Bampton-Smith, Robin Dixon, Stewart Brown (late), G C Gabbi, Martin Summerscales (CMBC), Jane Williams (Calder Future), Tony Wright (Environmental Community Warden).

**Apologies** An apology for absence was received from Cllr Mrs Ward.

**400. MINUTES OF THE SUB-COMMITTEE HELD 28<sup>th</sup> SEPTEMBER 2005**

Minutes of the Sub-Committee meeting held on 28<sup>th</sup> September 2005 were agreed as a correct record.

**401. Matters arising from the Meeting held on 28th September 2005**

From 275g. The Estates Dept has contacted the land owner at Hawksclough reminding him of his agreed boundary and he has removed his conifer hedge.

From 276c. Amanda Firth from CMBC is looking into the possibility of purchasing bio-degradable bags and will have to be contacted as to progress.

From 277c. Richard Binks will have to be contacted again as to CMBC intentions concerning Bridge Gate traffic review works.

3a. ECW Job Evaluation – The Environmental Renaissance Sub-Committee welcomed the proposal to regrade the post to Scale 4-5 from 1st April 2006. Tony Wright presented a paper showing current job description duties and extra duties carried out as ECW. It was agreed to support the Staffing Committee recommendations. It was further agreed to ask Roger Greenwood (Heptonstall Town Clerk), who is undertaking this work for HRTC, to send the job description to Jackie Addison (Personnel-CMBC) to determine the regrading level.

**402. EXISTING PROJECTS**

- a. Midgeley Road. Calder High School has assigned a teacher specifically to this project and are hoping to include the community much more as it develops.
- b. Hanging Baskets Evaluation. As Tony has been ill, the evaluation is not complete and will be presented to the Sub-Committee in January. It was agreed to contact Manor Heath as to the possibility of using different, more heat resistant plant and bark as top coating.
- c. Midnight Football. This scheme was a success and a report on it could be presented at the next Sub-Committee meeting.

- d. Street Art Wall. The planning application was sent in today.
- e. Hawksclough. CMBC are still in negotiation with Lancashire CC as to the re-instatement of land leveling and bulb planting to this area.

**403.**

**NEW PROJECTS**

- a. Calder Holmes Park Mural. It was agreed to allocate £2000 towards the mural.
- b. Community Notice Boards. It was agreed to allocate £2000 towards two community notice boards, one for Mytholmroyd and one for Hebden Bridge.
- c. Oldgate. It was agreed to allocate £3000 towards three planters and two benches for the area opposite the Hole in the Wall pub. All to have plaques stating Hebden Royd provided them. The planters and bench already passed will, also, have plaques.
- d. Other proposals. The ECW to investigate other ideas to be presented at the January meeting. It was suggested the ECW should put out a press release about past and future projects.
- e. Next meeting to be arranged for mid-January 06.

Meeting ended 8:34 pm

## HEBDEN ROYD TOWN COUNCIL

### MEETING of the ENVIRONMENTAL RENAISSANCE SUB-COMMITTEE held MONDAY 23rd JANUARY 2006

#### MINUTES

**Present:** Cllrs. D. Young, E. Ward, R. Dixon, S. Brown, M. Elder, C. Bampton-Smith, G. Gabbi, Jane Williams (Calder Future), Martin Summerscales (Calderdale MBC) and Tony Wright (Environmental Community Warden).

**496. Apologies:** None

**497. Members Interests:** None

**498. Matters arising from the meeting held on 21<sup>st</sup> November 2005**  
From Matters arising 275c. Amanda Firth is not willing or able to purchase dog refuse bags for HRTC.  
From New Projects c. In discussion with Mick Harrop, the Area Manager of Parks, it was determined that no new benches were necessary, but extra planters would be desirable.

**499. Financial Report**  
The Financial Report was presented establishing there was a balance of £10,367.49, which could be spent on projects and activities.

**500. Environmental Community Warden**  
Calderdale MBC have not, as yet, replied to the Staffing Committee's request to have the Environmental Community Warden position re-graded. The Chairman of the Environmental Renaissance Sub-Committee will make enquires concerning this issue.

**501. Existing Projects**  
Midgley Road: A timeline was presented showing Calder High School's plan of action on clearing and developing waste ground. It was decided to seek more information on their long term maintenance idea's.  
Hanging Baskets: An evaluation of last year's scheme and future plans were presented. It was decide to encourage shopkeepers to water their own baskets and emphasize the need to water every day and point out the ease of using a pressurised watering can.  
Street Art Wall: We are still waiting for planning permission to be granted. The decision is to be made sometime in February. If we get it, we will need someone to re-paint it three times a year. It was suggested that a local firm should be employed to undertake the work and one quote for £140 per re-paint was accepted.

**It was agreed £420 should be spent for this work.**

Hawksclough: Calderdale have decided to re-level the land themselves in spring and replant the bulbs later in the year.

Bulb Planting: A report was presented on where and by whom 30,000 bulbs were planted this autumn. It was decided to write a letter of thanks to those involved including the Probation Service, the Youth Offending Team and Central Street School.

**502. NEW PROJECTS**

Calder Holmes Park Mural: Fourteen designs were looked at and a favourite was chosen by members with adaptations suggested. Due to a site visit by the Parks Area Manager (who will be doing the preparation for the surface of the mural and has changed the job specifications) it was decided to increase expenditure for the mural. **It was agreed to fund a further £250 towards the mural.**

Community Notice Boards: Carole Heaton of Calderdale MBC thinks an outside community notice board should be part of the library development scheme and will try to have it included in development plans. It was agreed that the notice board on the side of the newsagents in Mytholmroyd should be replaced with a new and larger board and the notice board near the taxi rank near St Georges square in Hebden Bridge should be replaced, having first received permission from the previous owner, as part of the Square's development.

Old Gate: Information concerning the placement of planters and benches was reported.

Litter Picks: A report was presented on work with the Youth Offending Team in which litter picks in Hebden Bridge and Mytholmroyd were detailed. Further work with them is to be planned for the spring and summer. This will be in addition to Calderdale MBC plans to pay for extra litter picking services in Calder Holmes Park and the Memorial gardens.

Grange Dean: Land Registry will be contacted to determine ownership of a small parcel of land within Grange Dean. The Probation Service have offered to clean it up.

**It was agreed to spend £117 on skip hire.**

**503. NEW FUNDING**

a .Calder Holmes Park Lighting: Lighting at the skate park – Conditions of usage need to be looked into, planning regulations concerning light intensity, illumination factors/values and funding sources. It is hoped that funding can be secured through the Action Planning Team budgets

b. Calder Future: Treatment of Japanese knotweed on the banks of the River Calder. **It was agreed to spend £2160 towards knotweed control.**

c. Dodnaze Community Centre: They have requested eight railing planters with flowers, delivery and fixing included and two stone signs carved with 'Drive Carefully' or an appropriate approximation.

**It was agreed to fund both requests at £2120.**

d. Alternative Technology Centre: The ATC have applied for funding for a five school river survey and testing project. **It was agreed to fund the project at £2815, as long as the schools were Hebden Royd schools, two in Mytholmroyd and three in Hebden Bridge.**

Friends of Nutclough Woods: FoNW have applied for the purchase of four pairs of waders, a computer and printer/scanner. They had previously been given a grant towards administration costs and a computer, so the request for funds for the computer and printer/scanner were turned down. **It was agreed to fund the waders at £276 as long as they were informed of the health and safety implications of their usage.**

Paintings: The two paintings on the stairs need cleaning and restoration. The Museum Service has been to look at them and agrees they need attention. They can only afford to restore one picture a year. **It was therefore agreed to contact Calderdale to see if they would donate them to Hebden Royd, who would then take responsibility for and bear the costs of cleaning, restoration and insurance and put them on public display, for example, in the new refurbished library or Heritage Museum, if and when it became established.**

504.

#### **LATE ITEMS**

Project Management Course: **It was agreed the Environmental Community Warden should attend the Project Management Course at cost of £399.**

Colden Clough Nature Reserve: Calderdale MBC are proposing to turn Colden Clough from the bottom of Eaves Wood to above Foster Wood into a nature reserve. At the initial meeting to discuss the project, representatives from any interested parties attended with the exception of Hebden Royd Town Council. **It was agreed Councillor Robin Dixon would attend the next meeting.**

There is a residue budget of approximately £2000. Funding for other projects and activities will be considered at the next meeting.

Next Meeting to be arranged for mid March.

Meeting ended 8:56pm

## HEBDEN ROYD TOWN COUNCIL

### MEETING of the ENVIRONMENTAL RENAISSANCE SUB-COMMITTEE held MONDAY 27<sup>th</sup> MARCH 2006

#### MINUTES

- Present:** Cllrs. D. Young, E. Ward, R. Dixon, S. Brown, G. Gabbi, Jane Williams (Calder Future) and Tony Wright (Environmental Community Warden).
- 617. Apologies:**  
Cllr C. Bampton-Smith, Martin Summerscales CMBC
- 618. Members Interests:**  
None declared
- 619. Matters arising from the meeting held on 23rd January 2006 -**  
None
- 620. FINANCIAL REPORT:**  
The Financial Report was presented establishing there was a balance of £3526.09, which could be spent on projects and activities.
- 621. ENVIRONMENTAL COMMUNITY WARDEN REGRADING:**  
Garry Smith of Calderdale MBC, Roger Greenwood (Heptonstall Town Council Clerk) and Hebden Royd Town Council Clerk are working together to write a new job description/contract for the position. Meanwhile, CalderdaleMBC have extended the present ECW contract till 30<sup>th</sup> June 2006, with the new contract to be retrospective to 1<sup>st</sup> April 2006.
- 622. YEAR END REPORT AND STATISTICS:**  
**a) Project Updates 2005-6:**  
The ECW Year End Report was discussed. Status reports were delivered on all 34 projects begun in 2005-6.  
Issues arising were:  
**i) It was agreed to spend £1400 on three planters to be placed along Bridge Gate as part of the pedestrianisation programme.** Suggested placings are either side of the White Swan and by Coffee Cali.  
**ii) Fountain Street ramp –** It was agreed to contact the Alternative Technology Centre and work together to get the steps to the foot bridge from Fielding Street to Fountain Street turned into a ramp. Money from the Central Street budget would pay for it. DEA have already agreed this.

- iii) End of Year Report by ECW – It was suggested that the report should be included in the next Town Talk and in the Hebden Bridge Times.
- iv) Bulb planting – It was suggested the ECW should contact Pennine Housing to seek their agreement to plant bulbs and/or shrubs on their property.
- v) A vote of thanks for the Environmental Community Warden for his work this year was expressed by all members.

**b) Project Updated 2006-7 (Cost implications):**

- i) Calder Holmes Park Mural - Dave Skelton the artist doing the mural has decided not to use battening, therefore the extra £250 allocated to the project is not needed.
- ii) Community Notice Boards – The Hebden Bridge notice board is on hold until the new market area is set up as it is hoped to place it in Lee’s Yard. The Mytholmroyd notice board would be best placed in the entrance area of the new Medical Centre. The ECW will approach Set Bray, the land owners, to get consent to place it there. Costs may need to be re-evaluated. **It was agreed to spend a further £200 towards planning permissions.**
- iii) Oldgate – **It was agreed to pay £50 for concrete strips for the bench to be fastened to. It was agreed to pay £120 for 8 plaques to be put on the bench and 7 planters to be placed in Oldgate.**
- iv) Grange Dean clean up – Set Bray the land owners are willing to pay for the ski, the Probation Service are willing to clean up the area, Calderdale MBC inspectors have advised the asbestos roofing there is a low priority safety issue if it is wrapped in a damp proof membrane and delivered to the tip at Dean Clough. We save £117.
- v) Paintings of Hebden Bridge – Calderdale MBC can not give responsibility for the paintings to Hebden Royd Town Council, but are looking to have the pictures cleaned and restored awaiting a specialist to give them a cost for this as part of their audit of pictures in need of repair. Cost implications indeterminate at present.
- vi) Hanging Baskets/Brackets inspection charges – **It was agreed to spend £150 on an annual bracket safety inspection by Calderdale MBC.**
- vii) Street Art Wall – **It was agreed to increase the cost for painting the Street Art Wall by £90 to £450.** This is for three times a year, dates to be negotiated.
- viii) Dodd Naze signs, land surveys and placing – **It was agreed to spend an extra £500, if needed, on surveys and cementing the two stone signs in place.**

**623. FUTURE PROJECTS:**

- i) Pack Horse Bridge – Calderdale MBC have decided the bridge needs totally re-pointing and they will endeavour to cost and implement this within the next 24 months.
- ii) Memorial Gardens lighting – Proposals for lighting the gardens have become part of a wider consultation regarding Calder Holmes

Park and this issue can be passed on to the Parks and Footpaths Sub-Committee.

iii) Bulb planting – **It was agreed to spend £500 on bulbs to plant this year.**

iv) Hanging Baskets and Brackets – This was discussed above at 4.b.vi.

v) Skateboard/BMX competition – **It was agreed to have another competition this year and HRTC would allocate £200 towards it.**

vi) Midnight Football League – It was agreed that the ECW should again participate in this scheme for local young people.

vii) Art work for the Town – It was suggested that councillors should consider proposals for artworks for the future. It was agreed to pass this on to the Parks and Footpaths Sub-Committee.

viii) Eco-Museum - It was suggested that councillors should consider involvement with the groups who are supportive of the proposed buying and development of Youth House as an Heritage Centre. This should be brought to the attention of the Full Council.

ix) Skate Park repairs(tarmac) – Over the past two months the tarmac has begun to deteriorate. For health and safety reasons, it was agreed to spend £500 on repairs to the tarmac

**624.**

**LATE ITEMS:**

i) **It was agreed to spend £200 for equipment for use by the ECW, including a net or hook for cleaning litter from the canal.**

Discussions with British Waterways will be needed to assess Health and safety and Risk assessment.

ii) It was suggested that the ECW should contact Ruth Hair concerning the plans for development of the newly named St Pol riverside walk by Bridge gate car park with a view to removing trees and planting shrubs or flowers.

iii) Illegal parking on Bond Street. It is a police responsibility, but unenforceable due to lack of correctly painted lines.

Meeting ended 8:45pm