

HEBDEN ROYD TOWN COUNCIL

RECONVENED MEETING of the TOWN COUNCIL
held **WEDNESDAY 18th MAY 2005**

MINUTES

PRESENT Councillors; **S Brown(Chair), J T Allison, Mrs C I Bampton Smith, P Coles, R Dixon, M Elder, N Fekri, J Frederiksen, P Monahan, Mrs M L Murty, S Press, E Ward, N J Yorke and D K Young**

1 member of the public and 1 from the press

15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs **Beacroft-Mitchell , Mrs Beacroft-Mitchell, Gabbi, and Dr M Smith.**

It was moved by Cllr Brown

Seconded by Cllr Fekri and

RESOLVED: to note the apologies for absence

16. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS FOR THIS MEETING.

Cllr Brown declared a personal interest in items 4 f) and a prejudicial interest in item 13

17. TO RECEIVE ANY COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK

- | | |
|---------------------------------|--|
| a) Calderdale MBC | Concerts at Spring Chapel 23 rd -26 th May |
| b) Calderdale MBC | Alcohol Banning Order –
acknowledgement of request |
| c) Trafalgar Weekend | |
| d) Oddments | Funding Information |
| e) WY Police | Ward Meetings |
| f) Calderdale MBC | Pitt St Building |
| g) HB International Group | Meeting Notice |
| h) Friends of Cragg Vale School | Thank you for support of May Day Fete |

After discussion

It was moved by Cllr Allison

Seconded by Cllr Young and

RESOLVED: to write to the Chief Executive of Calderdale MBC advising of the channels of communication which should be used for the exchange of information between the two councils

It was moved by Cllr Young
Seconded by Cllr Allison and
RESOLVED: to note the remainder of the communications

18. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

Cllr Brown gave a verbal report of his visit to St Pol, deputising for Cllr Allison, and as Town Mayor, to the Old Folks Treat in Mytholmroyd

It was moved by Cllr Fekri
Seconded by Cllr Elder and
RESOLVED: to note the report

19. MINUTES OF THE TOWN COUNCIL held 13th April 2005

It was moved by Cllr Brown
Seconded by Cllr Young and
RESOLVED: that the minutes of the Town Council held 13th April 2005 be accepted as a correct record
In respect of Minute 515, Cllr Brown announced that a meeting would be convened shortly

20. MINUTES OF THE STAFFING COMMITTEE held 12th May 2005

It was moved by Cllr Young
Seconded by Cllr Elder and
i) RESOLVED: that the minutes of the Staffing Committee held 12th May 2005 be accepted as a correct record

It was moved by Cllr Young
Seconded by Cllr Elder and
ii) RESOLVED: to accept the recommendations of the Staffing Committee as per Minutes 11, 12 and 13, viz,
a) that the Acting Clerk should meet the Clerk as soon as possible to help develop the correct procedures. (Creation of Performance Agreements and completion of Personal Development Plans for each officer – minute 498 refers).

b) CLERK'S ASSISTANT

Archiving of Mayoral Activity should now become an additional objective, in accordance with Minute 495

Promotion of the Mayor should have the 'contact with HB Times Office' expanded to include postings on the Hebweb and Town Council websites.

c) **THE CLERK**

Council Finances should have the fifth objective expanded to read 'Seek out opportunities for the Council re. Grants, and proactively seek grants for Town Twinning events.'

A sixth objective should be created : 'Attain and maintain proactive management of the Central Street Project within the overall direction of Council policy.'

Promotion of Council should have the following objectives :

'Actively present a positive image of the Council to the public and press, as well as in the Hebweb and Town Council websites.'

'Maintain the Town Council' website.

Interaction with Calderdale MBC should contain the objective 'Strive to improve communication and relationships with Calderdale MBC officers and Ward Councillors.

Professional Development should have as an objective for achieving CiLCA qualification : 'CiLCA Portfolio to be completed and submitted by 30 June 2005.'

In recognition of the direction towards and beyond the attainment of Quality Council Status which would take the Council to the next level, the Clerk be asked to prepare a discussion document for the next Staffing Committee meeting considering the likely impact on manpower resources. The Clerk be invited to comment further on the impact of non-Council incoming telephone calls.

- 21. ACKNOWLEDGEMENT OF GRANTS**
Hebden Bridge Steiner Education Initiative
It was moved by Cllr Brown
Seconded by Cllr Mrs Bampton Smith and
RESOLVED: to note the acknowledgement

- 22. APPLICATION FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**
- | | |
|---|---------|
| a) Heptonstall Exhibitions & Richard Naylor Charities | £500.00 |
| To support students in FE | |
| b) Mytholmroyd Lunch Club | £750.00 |
| Continue provision of service | |
- It was moved by Cllr Young
Seconded by Cllr Elder and
RESOLVED: to invite representatives to attend the next meeting and defer consideration of the requests

23. CONSTITUTION OF COMMITTEES AND DELEGATED POWERS

It was moved by Cllr Mrs Bampton Smith

Seconded by Cllr Fekri and

RESOLVED: to establish the Development, Environment and Amenities Committee with delegated powers, and the Staffing Committee

24. COMMITTEE MEMBERSHIP

It was moved by Cllr Mrs Bampton Smith

Seconded by Cllr Fekri and

i) RESOLVED: the membership of the Development, Environment and Amenities Committee be as Full Council and the Staffing Committee Cllrs; Brown, Allison, Elder, Monahan and Young

WORKING PARTIES

Quality Parish Status

It was moved by Cllr Brown

Seconded by Cllr Allison and

ii) RESOLVED: that the Staffing Committee assume responsibility for this matter

Logo & Regalia

It was moved by Cllr Brown

Seconded by Cllr Young and

iii)RESOLVED: that the membership be, Cllrs; Brown, Allison and Fekri

Green Plaque Scheme

It was moved by Cllr Brown

Seconded by Cllr Elder and

iv)RESOLVED: that the membership be, Cllrs; Mrs Bampton Smith, Fekri and Yorke

Hebden Royd Town Council Offices

It was moved by Cllr Brown

Seconded by Cllr Young and

v) RESOLVED: that the membership be, Cllrs; Brown, Allison and Dixon

Standards Board

It was moved by Cllr Young

Seconded by Cllr Mrs Bampton Smith and

vi)RESOLVED: that the membership be, Cllrs; Brown, Mrs Beacroft-Mitchell and Elder

25. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

It was moved by Cllr Young

Seconded by Cllr Fekri and

RESOLVED: that the representatives be as the attached list

Note Cllr Brown declared a prejudicial interest in the next item and withdrew from the Chamber

26. MAYOR'S ALLOWANCE

It was moved by Cllr Young

Seconded by Cllr Fekri and

RESOLVED: to approve payment of allowance to Mayor in accordance with minute 700 of General Purposes Committee meeting held 5th April 2000

Note Cllr Brown returned to the Chamber

27. ACCOUNTS 2003/04

The Clerk drew attention to the changes in the presentation of the accounts

It was moved by Cllr Elder

Seconded by Cllr Frederiksen and

RESOLVED: to approve the accounts for the Financial Year 2003/04

28. APPROVAL OF CHEQUES ISSUED BY THE CLERK

a) HB Little Theatre Annual Meeting of Town Council (Deposit) £30.00

b) Post Office Stamps £119.02

c) rockmill webspinners Web site £625.00

d) Max's Jewellers Service to the Community Awards £100.00

e) EPS Hire Centre Ladderspan £57.74

It was moved by Cllr Young

Seconded by Cllr Frederiksen and

RESOLVED: to approve the issue of cheques

29. ACCOUNTS TO BE PAID

a) Yorkshire Audit Accounts Inspection 2004 £250.00

b) ABS UK Ltd Toner plus photocopies £118.73

c) Smith of Derby Millennium clock maintenance £169.20

d) Lambert Print & Design Town Talk £92.00

e) Npower Floodlights (Hole in the Wall) £33.25

f) Andrea Jessen Translation of Speech into German £98.90

It was moved by Cllr Young

Seconded by Cllr Fekri and

RESOLVED: to pay the accounts

30. PAYMENT OF AWARDS

It was moved by Cllr Mrs Bampton Smith

Seconded by Cllr Frederiksen and

RESOLVED: To authorise payment of assistance to community groups and Kenneth Kaberry/Fred Barker awards as set in the budget

31. STATEMENT OF ACCOUNT

It was moved by Cllr Fekri
Seconded by Cllr Frederiksen and
RESOLVED: to accept the Statement of Account

32. TWINNING

After discussion
It was moved by Cllr Brown
Seconded by Cllr Young and
i) RESOLVED: to seek further press coverage for trip to St Pol on 4th
June and the Clerk to use his discretion with travel arrangements
After discussion
It was moved by Cllr Brown
Seconded by Cllr Fekri and
ii) RESOLVED: to ask Warstein when they could visit Hebden Royd to
celebrate the 10th Anniversary of twinning

33. LICENCE CHANGES

a) White Lion, Burnley Road, Mytholmroyd, to LISA JANE SMITH
b) Spar, Crown Street, Hebden Bridge, to KATHRYN HOLROYD and
JENNIFER ELAINE OGDEN
c) Waterson's Creperie, 14 Market Street, Hebden Bridge, to
JACQUELINE WILSON
It was moved by Cllr Young
Seconded by Cllr Frederiksen and
RESOLVED: to note the changes

34. COURSES/CONFERENCES

a) Action for Market Towns – two day course – “Forward Planning” –
Nottingham 23-24th May - £75.00
b) English Historic Towns Forum – “Using heritage & cultural assets in
regeneration” – Gateshead 8-9th June £120.00
c) YRCC – “Optimising Community Involvement” – various dates and
locations - £5.88
It was moved by Cllr Young
Seconded by Cllr Frederiksen and
RESOLVED: expressions of interest should be made to the Clerk

35. TOWN TALK

Cllr Press asked Working Parties to submit articles for next edition
publication due end of June

Meeting Closed at 8:40 pm

