

COMMITTEES AND DELEGATED POWERS 2017-18

Delegations

Full delegated powers are granted to each committee to deal with those items under their terms of reference, to **report** and **recommend** appropriate action to Full Council, and where, in addition, the terms of reference give permission to incur expenditure from a designated budget, to action those recommendations.

Items not specifically allocated to a committee are not to be discussed, by a committee, without the express instruction of Full Council

A committee may co-opt non-elected members in an advisory/non-voting capacity without reference to Full Council.

Proposed Committees and Delegated Powers for the Council Year 2017-18

All committees, membership plus Mayor ex officio; substitutes, any member not assigned to that committee.

Community Funding

To consider and recommend on the award of Grants over £1000.00

Environment & Allotments

To decide and incur expenditure within budget on:-

Christmas and other amenity lighting	Play areas and open spaces
Environmental improvements and initiatives	Recycling initiatives
Footpaths	Refuse
Leisure and sport	Renewable energy
Parks and paths	Street and public area cleaning

All matters connected with allotments including identification of need, suitable sites, land lease/purchase and management policy.

Neighbourhood Plan

To prepare a Neighbourhood Plan for submission to each Parish Council within the Neighbourhood Area Designation for approval before submission to CMBC.

To submit the Neighbourhood Plan to CMBC, and subsequently the Independent Examiner.

To submit the Neighbourhood Plan to a public Referendum.

To decide and incur expenditure within budget on:-

Public Consultation	Appointment of Consultants
Production of Reports	

To prepare a planning and land use policy framework for the Neighbourhood Area Designation to achieve local priorities and goals as identified through the plan making process.

To remain mindful at all times of the views of residents, community organisations, business owners, landowners and appropriate statutory bodies.

Picture House

To consider and make recommendations on matters relating to the HB Picture House on:-

Governance	Staffing
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To decide on and incur expenditure within budget on:-

Day to day management policy, repairs, renovations and renewals.

Staffing

To consider and make recommendation on matters relating to Council employees including:

Appraisal procedures	Employment Contracts
Complaints	Job descriptions/Conditions of Service

Strategy & Review

To consider and advise Full Council on and incur expenditure within budget on:-

Strategy of Council, inc Neighbourhood Plans	Finance and Budgets
Procedure and Standing Orders	Police Liaison
Representations and Reports	Car park management & development
Matters not specifically allocated to other committees	

Twinning (to be administered by Full Council)

To decide and incur expenditure within budget on:-

Civic Arrangements for twinning visits both in the UK and abroad	
Consideration of new links	Display of twinning gifts

Civic Arrangements to include attending or hosting a civic welcome, providing a civic gift and in the event of a significant anniversary attending or hosting a civic reception.